## **Panel Reports Department of CAIS**

Department Contact: CAIS Co-EICs Denis Dennehy (denis.dennehy@swansea.ac.uk) and Mary Tate (mary.tate@vuw.ac.nz)

The Panel reports department of CAIS is open to publishing reports of panels, debates, symposia, workshops and similar events. Such reports have to clearly position the matter of discussion at the event, highlight the relevance of event and topic and outline the different views on the topic that emanated at the events. Panel reports should be clearly signposted as such (e.g., in Abstract or Title). Panel reports can be proposed by prospective authors or solicited by the Co-Editors-in-Chief.

## **Submission Instructions**

Authors are encouraged to submit panel reports in a timely manner relative to the event. Authors interested in submitting a panel report may first contact the department editor with a proposal. After receiving feedback, authors can submit their report manuscript via the CAIS ScholarOne site (http://mc.manuscriptcentral.com/cais).

Submissions should be accompanied by a cover letter. Authors must submit to the "Panel Reports" department, which accepts all standard submission types (editorial board review, peer review and solicited). Editorial board review is often a preferred reviewing mode but authors are free to request peer review.

Submissions will normally be assigned to the department editor, however, authors can request other members of the editorial board if they provide a justification.