

Minutes

Present:

- Eduardo Rojas Briaies (Chair)
- David Ford (1st Vice Chair)
- Riikka Joukio (2nd Vice Chair)
- Fatimah Mohammad
- Guy Gleysteen
- Lena Ek
- Kurt Ramskogler
- Nurudeen Iddrisu
- Richard Ali
- Sara El Kadri
- Suzette Weeding

In attendance:

- Michael Berger (Secretary General)
- Fabienne Sinclair (Head of Marketing)
- Jan McAlpine (Member of the Nominations Committee)

Apologies:

- Josien Tokoe
- Gerald Pfiffinger
- Sarah Khatib
- Dradjad Wibowo
- Brian Kernohan (Chair of the SFM working Group)
- Esa Härmälä (Chair of the Nominations Committee)

1. AGENDA

1.1 Declarations of potential conflicts of interest with agenda

No conflicts of interest were declared.

BOD/46/2022 Unanimously agreed:

- To approve the Agenda.

1.2 Affiliations update

Affiliations register needed one update:

- To add "Executive Director" for Mohd Nurudeen Iddrisu.

BOD/47/2022 Unanimously agreed:

- To approve the change in the Board Affiliations Register.

2. MATTERS ARISING

2.1 Q2 PEFC Secretariat Progress Report

BOD/48/2022 Unanimously agreed:

- To note the Q2 PEFC Secretariat progress report.

2.2 Trade Register Update

BOD/49/2022 Unanimously agreed:

- To confirm Richard Ali's appointment as PEFC Board Member.

2.3 Overview of the nominations of Board Members 2022

Jan McAlpine gave a verbal overview about the nominations received for the election of Board Members at the General Assembly in November. She recommended on behalf of the Nominations Committee to start the search for a further ENGO representative as soon as possible.

The following discussion highlighted the need for a strategy for the nominations necessary in 2024 since as consequence of several effects a

significant number of Board Members need to be replaced.

It was suggested to appoint a Board Member to organise some necessary Governance work covering

- A nominations strategy for 2024
- Identification of need for changes in PEFC's statutes
- Identification of timelines for this work

BOD/50/2022 Unanimously agreed:

- To appoint Kurt Ramskogler to coordinate the necessary governance work.

2.4 PEFC General Assembly 2022 – Agenda

A draft agenda for the General Assembly in November was presented.

To include the election of a Nominations Committee Member (Jan Mc Alpine confirmed to be available for a further term) in the General Assembly it was suggested to set a 10-day nominations period in which the PEFC Members can nominate a candidate for the Nominations Committee.

BOD/51/2022 Unanimously agreed:

- To approve the GA Agenda.
- To set a 10-day period for the nomination of a Nominations Committee Member.

2.5 PEFC International Work Plan 2023

Fabienne Sinclair presented the summary of the 2023 work plan for the International Secretariat. The Board Members appreciated the highlighting of challenges and opportunities.

BOD/52/2022 Unanimously agreed:

- To approve the work plan 2023 priorities.

3. STRATEGIC ITEMS

3.1 PEFC International 2023-2028 Strategy Development Update

Fabienne Sinclaire presented the strategy development update.

The Board Members discussed the potential need for specifying or revising the Mission of the PEFC Council. This could be integrated in the process by defining a kind of umbrella for the desired states of the strategy. However, the process should not be delayed to avoid losing momentum.

It was recommended to review the terminology "desired state".

BOD/53/2022 Unanimously agreed:

- To note the strategy development update.

3.2 PEFC Statutes Changes

Michael Berger presented a proposal for the revision of the PEFC Statutes. The revision shall be limited to editorial changes and the inclusion of a paragraph that allows virtual General Assemblies.

BOD/54/2022 Unanimously agreed:

- To revise the status concerning virtual meetings and editorial changes.

4. FINANCE

4.1 Audited Accounts for year ended 31.12.2021

BOD/55/2022 Unanimously agreed:

- To note the year end accounts for the year ended 31.12.2021 and recommend the approval of the accounts to the General Assembly.

4.2 Management accounts Q2-2022

BOD/56/2022 Unanimously agreed:

- To note the management accounts for the period 01 January to 30 June 2022.

4.3 Budget 2023

Guy Gleysteen presented the draft budget options for 2023. Michael Berger explained the detailed differences between the options. The options consider the shortfall resulting from the war in the Ukraine (no membership fees from Russia, Belarus and Ukraine in 2023).

Since the reserves of the PEFC Council, significantly increased by the Covid 19 savings in 2020-2021, the board decide to suggest a negative budget. The available option shall be amended by a 5 % inflation reserve for the operational cost.

BOD/57/2022 Unanimously agreed:

- To recommend budget option 2 (including a 5% inflation reserve for the operational cost) to the general Assembly.

5. TECHNICAL

5.1 PEFC GD 2001 (Chain of Custody Guidance Document)

Suzette Weeding presents the guidance development process and the key structure of the document.

BOD/58/2022 Unanimously agreed:

- To approve PEFC GD 2001, Chain of Custody of Forest-and Tree Based Products and related standards – Guidance for Use

5.2 RED II implementation

Eduardo Rojas Briales introduced to the need of flexible standard development for PEFC.

Michael Berger explained the basic structure of the RED II and Maja Drča described the planned concept to get EU recognition for PEFC concerning RED II compliance.

Several Board Members highlighted the need for PEFC to offer a solution for compliance with EU requirements.

BOD/59/2022 Unanimously agreed:

- To approve the project proposal to develop a technical document to apply for and achieve RED II recognition.

6. COMMITTEE UPDATES

6.1 Membership Fee Task Force

Eduardo Rojas Briales updated on the Membership Fee Task Force work and added further aspects for the membership fee development. He committed to draft a revised concept paper for the further work of the Task Force.

6.2 Marketing, Communications and Advocacy WG

Sara El Kadri presented latest work of the WG. In a discussion about the Raising the Bar (RtB) campaign the MCA development process following the 2019 GA and the process of developing the RtB campaign was described.

6.3 Management Accounts Committee (MAC)

The MAC update was covered by the Finance agenda items.

6.4 Chain of Custody WG

Additionally to the guidance development, Suzette weeding announced that the group is going to look into the regular membership revision/update.

7. NEXT MEETING

Friday, 11 November 2022 (online), 1 – 3 pm CET

7.1 Identify dates for all 2023 Board and GA meetings and whether they will take place in person or virtually

Besides the in-person meeting during the Members Meeting in Vancouver, another in person Board meeting was scheduled for 7 & 8 March 2023 in Geneva.

8. ANY OTHER BUSINESS

- Eduardo Rojas Briales explained organisational setting for finalising the GESI charter (coordinated by the Secretariat, supported by Siti (MTCS))
- The response to the letter of FSC should suggest organising further exchange on Secretariat level, as done in previous years.

Signed:



Eduardo Rojas Briales, Chair



Michael Berger, Secretary General