

CIVIL RIGHTS, EQUITY, IMMIGRATION, AGING AND DISABILITY and BUDGET, FINANCE AND INNOVATION COMMITTEES' REPORT relative to program design and implementation of the Rapid Response Senior Meals Program.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. NOTE and FILE the special study submitted by the Department of Aging (DOA) dated June 30, 2023, attached to the Council file, relative to the design and implementation of the Rapid Response Senior Meals Program.
2. AUTHORIZE the DOA to expend up to \$11,054,146 for the implementation of the 2023-24 Rapid Response Senior Meals Program (prior actions were taken in the 2023-24 Budget to transfer \$5 million to the DOA's operating budget and actions included in the City Administrative Officer (CAO) report, dated September 27, 2023, attached to the Council file, transfer \$6,054,146 in funding).
3. AUTHORIZE the Controller to transfer \$6,054,146 from the 2023-24 Unappropriated Balance Fund No. 100/58, Account No. 580372, Senior Meals Program to Aging Fund No. 100/02 as follows:

| <u>Account</u> | <u>Title</u> | <u>Amount</u> |
|----------------|---------------------------|----------------|
| 003040 | Contractual Services | \$5,405,200 |
| 001010 | Salaries, General | 49,474 |
| 001070 | Salaries, As-Needed | 489,472 |
| 006010 | Office and Administrative | <u>110,000</u> |
| | Total: | \$6,054,146 |

4. AUTHORIZE the General Manager, DOA, or designee, to prepare any technical corrections necessary to implement the above instructions, subject to the approval of the CAO; and, AUTHORIZE the Controller to implement these instructions.
5. INSTRUCT the DOA to report to the Council on the status of the Rapid Response Senior Meals Program as part of the 2023-24 Financial Status Report (FSR), including the expenditure plan, staffing costs, contract amounts, types of meals provided, and number of meals delivered. 6. INSTRUCT the DOA, with assistance from the CAO, to report to the Council as part of an upcoming 2023-24 FSR, on options for utilizing the remainder of the Unappropriated Balance Fund No. 100/58, Account No. 580372, Senior Meals Program, to extend the service provision contracts with vendors from June 30th, 2024 to September 30th, 2024 and to adjust the program's ramp down period accordingly.

Fiscal Impact Statement: The CAO reports that the recommendations as stated in said CAO report will not have an additional impact on the General Fund as sufficient funds have been budgeted for this purpose in the 2023-24 Budget.

Financial Policies Statement: The CAO reports that the recommendations as stated in said CAO report comply with the City's Financial Policies in that one-time funding is being allocated for one-time expenditures.

Community Impact Statement: None submitted

SUMMARY

At the meeting held on October 20, 2023, your Civil Rights, Equity, Immigration, Aging and Disability Committee considered a CAO report relative to program design and implementation of the Rapid Response Senior Meals Program

After an opportunity for public comment was held, the Civil Rights, Equity, Immigration, Aging and Disability Committee moved to approve the CAO's recommendations as amended, as detailed above.

Subsequently, on October 25, 2023, the Budget, Finance and Innovation Committee also considered this matter and after providing an opportunity for public comment, the Budget, Finance and Innovation Committee concurred with the recommendations made previously by the Civil Rights, Equity, Immigration, Aging and Disability Committee.

This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

CIVIL RIGHTS, EQUITY, IMMIGRATION, AGING AND DISABILITY COMMITTEE

| <u>MEMBER</u> | <u>VOTE</u> |
|---------------|-------------|
| SOTO-MARTÍNEZ | YES |
| HUTT | YES |
| HERNANDEZ | YES |
| PADILLA | YES |
| RODRIGUEZ | YES |

BUDGET, FINANCE AND INNOVATION COMMITTEE

| <u>MEMBER</u> | <u>VOTE</u> |
|---------------|-------------|
| BLUMENFIELD | YES |
| HARRIS-DAWSON | YES |
| YAROSLAVSKY | YES |
| McOSKER | YES |
| RODRIGUEZ | YES |

ME

-NOT OFFICIAL UNTIL COUNCIL ACTS-