



EUROPEAN EDUCATION AND CULTURE EXECUTIVE AGENCY (EACEA)

EACEA.A - Erasmus+, EU Solidarity Corps
EACEA.A.6 - Platforms, Studies and Analysis

European Higher Education Sector Observatory Newsletter

PROTECTION OF YOUR PERSONAL DATA

Processing operation: Management of subscriptions to receive information via Newsroom

Data Controller: European Education and Culture Executive Agency ("EACEA"), Unit A.6
Platforms, Studies and Analysis

Data Processors:

- European Commission, DG Connect, Unit R.3 (related record: <https://ec.europa.eu/dpo-register/detail/DPR-EC-03928>)
- The consortium implementing the European Higher Education Sector Observatory (EHESO) on behalf of EACEA (incl. PPMI Group, in Lithuania, Centre for Higher Education (CHE) in Germany, Center for Higher Education Policy Studies (CHEPS) at the University of Twente in the Netherlands, Austrian Institute of Technology (AIT), in Austria, and Joanneum Research in Austria.

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1. Introduction

The European Education and Culture Executive Agency (“EACEA”) is committed to protecting your personal data and to respecting your privacy. The Agency collects and further processes personal data pursuant to [Regulation 2018/1725](#) of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data.

This privacy statement explains the reason for the processing of your personal data, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

The information in relation to the processing operation “*Management of subscriptions to receive information via Newsroom*” in the framework of the *European Higher Education Sector Observatory (EHESO) activities*, undertaken by EACEA, is presented below.

2. Why and how do we process your personal data?

Purpose of the processing operation: the Data Controller collects and further processes your personal data so that you can receive information that you have requested on different topics in the areas of EACEA through our newsletter or notifications.

Your personal data will *not* be used for an automated decision-making including profiling.

3. On what legal ground(s) do we process your personal data?

You have subscribed to receive the information on different topics in the areas of the EACEA.

We process your personal data, because you have given your consent to the processing of your personal data for the purpose of receiving the requested information through our newsletter or notifications (Article 5(1)(d) of the Data Protection Regulation 2018/1725).

4. Which personal data do we collect and further process?

In order to carry out this processing operation, the Data Controller collects the following categories of personal data:

- your e-mail address;
- frequency of notifications to receive the newsletter and topics of interest
- Name, surname and organisation of the subscriber.

These personal data are needed to ensure the delivery of the service to you as a subscriber to the Newsletters.

5. How long do we keep your personal data?

The Data Controller only keeps your personal data for a period of maximum five years after your last interaction with Newsroom Services.

If you have created a profile to benefit from the services of the Connect Newsroom, you may edit the personal data associated at any time. You can also delete your profile and the personal data associated to your profile.

You can also write to the dedicated mailbox EACEA-HE-OBSERVATORY@ec.europa.eu and ask to be unsubscribed from the mailing list or follow the unsubscribe link in the information email you have received.

6. How do we protect and safeguard your personal data?

This process is handled under Newsroom, which is an IT tool developed by the European Commission.

All personal data in electronic format (emails, documents, databases, uploaded batches of data, etc.) are stored on the servers of the European Commission and EACEA and on that of the contractors of the latter. All processing operations are carried out pursuant to the [Commission Decision \(EU, Euratom\) 2017/46](#) of 10 January 2017 on the security of communication and information systems in the European Commission.

In order to protect your personal data, the EACEA has put in place a number of technical and organisational measures. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

The EACEA's processors (e.g., contractors) are bound by a specific contractual clause for any processing operations of your personal data on behalf of EACEA. The processors have to put in place appropriate technical and organisational measures to ensure the level of security, required by EACEA.

7. Who has access to your personal data and to whom is it disclosed?

Access to your personal data is provided to the EACEA staff responsible for carrying out this processing operation, to the Commission (DG CONNECT for technical maintenance of the Newsroom tool) and to other authorised EACEA/Commission staff according to the "need to know" principle. Such staff abide by statutory, and when required, additional confidentiality agreements.

The contractors' staff also has access to your personal data according to the "need to know" principle.

Please note that pursuant to Article 3(13) of Regulation (EU) 2018/1725 public authorities (e.g. Court of Auditors, EU Court of Justice, National Courts, OLAF, EPPO, European

Ombudsman, Internal Audit Service of the Commission, EDPS, etc) which may receive personal data in the framework of a particular inquiry in accordance with Union or Member State law shall not be regarded as recipients. The further processing of those data by those public authorities shall be in compliance with the applicable data protection rules according to the purposes of the processing.

The information we collect will not be given to any third party, except to the extent and for the purpose we may be required to do so by law.

8. What are your rights and how can you exercise them?

You have specific rights as a 'data subject' under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access your personal data and to rectify them in case your personal data are inaccurate or incomplete. Where applicable, you have the right to erase your personal data, to restrict the processing of your personal data, to object to the processing, and the right to data portability.

You have consented to provide your personal data to the Data Controller for the present processing operation. You can withdraw your consent at any time by notifying the Data Controller at EACEA-HE-OBSERVATORY@ec.europa.eu. The withdrawal will not affect the lawfulness of the processing carried out before you have withdrawn the consent.

Article 25 of Regulation (EU) 2018/1725 provides that, in matters relating to the operation of EU institutions and bodies, the latter can restrict certain rights of individuals in exceptional circumstances and with the safeguards laid down in that Regulation. Such restrictions are provided for in internal rules adopted by EACEA and published in the [Official Journal of the European Union](https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32021Q0317%2801%29) (<https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32021Q0317%2801%29>).

Any such restriction will be limited in time, proportionate and respect the essence of the above-mentioned rights. It will be lifted as soon as the circumstances justifying the restriction are no longer applicable. You will receive a more specific data protection notice when this period has passed.

As a general rule you will be informed on the principal reasons for a restriction unless this information would cancel the effect of the restriction as such.

9. Contact information

- The Data Controller

If you would like to exercise your rights under Regulation (EU) 2018/1725, if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller (as mentioned above) at EACEA-HE-OBSERVATORY@ec.europa.eu.

- **The Data Protection Officer (DPO) of the EACEA**

You may contact the Data Protection Officer eacea-data-protection@ec.europa.eu with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

- **The European Data Protection Supervisor (EDPS)**

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

10. Where to find more detailed information?

The EACEA publishes the register of all processing operations on personal data by the Agency. You may access the register via the following link: https://www.eacea.ec.europa.eu/about-eacea/data-protection/public-register-processing-activities_en?page=0.