

# Call for expressions of interest

## 1. Contracting authority

European Commission

Directorate-General for Regional and Urban Policy

B-1049 Brussels

Email: REGIO-NEB-Experts@ec.europa.eu

## 2. Context

The objective of this call for expressions of interest is to set up a list of external experts to evaluate applications participating in the 2022 edition of the New European Bauhaus Prize competition.

This call is aiming at selecting experts able to assess the applications from the angle of **three fields** based on the main values of the New European Bauhaus (NEB)<sup>1</sup>:

1. Sustainability (understood as environmental sustainability)
2. Aesthetics (design, arts, architecture, etc.)
3. Inclusiveness (equal opportunities, public participation, citizen engagement, co-design, universal design, accessibility, affordability)

**The call is open to persons with educational and/or professional background in at least one of the fields mentioned above, but at the contracting stage priority will be given to those who have relevant education and/or experience in all three fields indicated above.**

Experts will assess eligible applications submitted for the Prizes.

The New European Bauhaus Prizes 2022 will be awarded in **two strands**:

1. **Strand A**: strand for recently completed project,
2. **Strand B** (Rising Stars): ideas and concepts from young professionals (below 30 years old).

In each strand, the Prizes will be awarded in **four categories**:

1. Reconnecting with nature;
2. Regaining a sense of belonging;
3. Prioritising the places and people that need it the most;
4. Shaping a circular industrial ecosystem and supporting life-cycle thinking.

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<sup>1</sup> More information about the NEB: [https://europa.eu/new-european-bauhaus/index\\_en](https://europa.eu/new-european-bauhaus/index_en) and in the Communication:

[https://ec.europa.eu/commission/presscorner/api/files/document/print/en/qanda\\_21\\_4627/QANDA\\_21\\_4627\\_EN.pdf](https://ec.europa.eu/commission/presscorner/api/files/document/print/en/qanda_21_4627/QANDA_21_4627_EN.pdf).

Additionally, among those who express interest in the call, **the Commission will select members of the jury assessing the finalists applications** and recommending the winners to the Commission's Evaluation Committee. **The role of a jury member may not be linked with the role of the expert assessing individual applications.**

### **3. Application procedure**

Expressions of interest should be submitted via EU Survey under the link <https://ec.europa.eu/eusurvey/runner/NEBexperts2022>. The expression of interest must include all documents mentioned in the first section of point 4. All annexes are also available under the above-mentioned link. Only the fully filled in and submitted (not draft) application form is valid.

Inclusion on the list entails no obligation on the part of the contracting authority concerning the conclusion of contracts.

### **4. Information and documents to be provided**

Interested parties should provide their full contact details. The following files or documents should be submitted now:

- a) **Application Form** together with all supporting documents mentioned below. The Form is available at the link: <https://ec.europa.eu/eusurvey/runner/NEBexperts2022>.
- b) **Curriculum vitae** – Europass or other form (to be uploaded in the application form, in pdf format).
- c) **Document(s) providing evidence of the ability to draft and communicate in English at least at C1 level** (to be uploaded in the application form, in pdf format. If several documents, they can be numerated as 1a, 1b, 1c etc.). The documents could either be a formal certificate, e.g. a CAE or IELTS certificate, or (a) reference(s) to accessible documents having been drafted by the interested party.
- d) **Document(s) providing evidence of the relevant education and professional experience**, preferably in one or more of the three fields as described in point 2 in this call (to be attached to the application form, in pdf format; if several documents, they can be numerated as 2a, 2b, 2c etc.). The supporting evidence to be provided for the evaluation of the selection criteria are indicated at point 12.
- e) **List of documents** confirming the relevant education and experience (to be uploaded in the application form, in pdf format).
- f) **Declaration of honour** on exclusion criteria and selection criteria, signed and dated. The template is annexed to this call and can be downloaded from the Application Form. The signed version should be uploaded in the Application Form in pdf format. See also point 10 on exclusion criteria.
- g) **The Legal Entity Form** duly completed, stamped and signed, to be uploaded in the Application Form (template is annexed to this call, and can be downloaded from the Application Form or from:

[http://ec.europa.eu/budget/contracts\\_grants/info\\_contracts/legal\\_entities/legal\\_entities\\_en.cfm#en](http://ec.europa.eu/budget/contracts_grants/info_contracts/legal_entities/legal_entities_en.cfm#en).

h) **Copy of the identity card / passport.**

i) **The Financial Identification Form** duly completed, stamped and signed, to be uploaded in the Application Form (template is annexed to this call, and can be downloaded from the Application Form or from:

[http://ec.europa.eu/budget/contracts\\_grants/info\\_contracts/financial\\_id/financial\\_id\\_en.cfm#en](http://ec.europa.eu/budget/contracts_grants/info_contracts/financial_id/financial_id_en.cfm#en).

The Commission reserves the right to request additional or updated documents and to review its assessment of the Application file on the basis of the original documents submitted.

## **5. General description of the procedure**

This call is open to natural persons. The contracting authority will establish a pool of experts who meet the criteria set out at point 11 and who have the qualifications and/or experience as described in point 12 of this call.

Where a particular task relating to the objectives of this call is to be performed by an external expert, the contracting authority will assign experts to the task on the basis of the skills, experience and knowledge necessary and in accordance with the principles of non-discrimination, equal treatment and absence of conflict of interests.

Whilst maintaining the principle of choosing the most qualified expert for a specific task requested and whilst referring to point 2 above, the contracting authority will also take into account, where possible, an appropriate rotation of experts as well as a gender balance, bearing in mind the geographical origin and professional profile of the applicants.

## **6. Protection of personal data**

If processing your expression of interest involves the recording and processing of personal data (such as your name, address and CV), such data will be processed pursuant to Regulation (EC) 2018/1725<sup>2</sup> Unless indicated otherwise, your reply to this notice and any personal data requested are required for the purposes indicated above in point 4 and will be processed solely for those purposes by the contracting authority indicated in point 1, which is also acting as data controller. Details concerning the processing of your personal data are available on the privacy statement at:

[Data protection in public procurement procedures | European Commission \(europa.eu\)](#)

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<sup>2</sup> Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.

Your personal data may be registered in the Early Detection and Exclusion System (EDES) by the Accounting Officer of the Commission, should you be in any of the situations mentioned in Articles 136 and 141 of the Financial Regulation:

[Financial regulation applicable to the general budget of the Union - Publications Office of the EU \(europa.eu\)](#).

For further information on EDES:

[Early Detection and Exclusion System \(EDES\) | European Commission \(europa.eu\)](#)

## **7. Use of the list resulting from this notice**

The pool resulting from this notice will be used exclusively for tasks to be carried out as described in point 8 of this call.

The maximum amount for total payments per expert throughout the duration of the call for the execution of the tasks within the fields covered by this call, shall be below the threshold laid down in point (b) of Article 4 of Directive 2014/24/EU<sup>3</sup>.

## **8. General tasks to be performed by experts and timing**

Option 1: The task is the evaluation of applications submitted to the New European Bauhaus (NEB) Prizes 2022, to be performed between 15 February and 10 April 2022.

Option 2: The task is to act as one 'jury member' out of nine. The role of the jury is to review the documentation related to the finalist applications, consider additional criteria specified in the contract, and propose a ranking of the winning applications. The work the jury is planned to take place between 11 April and 6 May 2022.

## **9. Place of delivery**

The tasks shall not be carried out at the European Commission's premises; communication with the European Commission is done using electronic communication tools. They also may need to be performed on other sites that will be mentioned in the contract's specifications.

## **10. Expiry date of the list resulting from this call for expressions of interest**

The list resulting from this notice is valid from dispatch of this notice until 30 June 2022. Interested parties may submit an application at any time prior to the last three months of validity of the list.

## **11. Exclusion criteria**

The applicants shall provide a declaration of honour stating that they are not in one of the situations referred to in Articles 136 and 141 of the Financial regulation<sup>4</sup>. In case of doubt, they may be requested to provide supporting evidence of non-exclusion.

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<sup>3</sup> At the time of the call this threshold is set at EUR 140 000,00

In case of individual assignment, experts will be requested to confirm the absence of conflict of interest (Annexe 3 to the contract).

## **12. Selection criteria relating to technical and professional capacity**

1. *Criterion 1:* Relevant education and professional experience in relevant field(s) as described in point 2 in this call. Conditions to fulfil the criterion:
  - *Threshold:* University education minimum at the Master's degree level and at least 3 years of professional experience.
  - *Supporting evidence:* copies of diplomas and contracts, any other documents confirming the length and the level of education and professional experience; annex 3 to the application file (list of projects, studies and publications) will provide clear indication of the subject/thematic work and of the start/end dates.
2. *Criterion 2:* Ability to draft and communicate in English. Conditions to fulfil the criterion:
  - *Threshold:* C1 level in English<sup>5</sup>.
  - *Supporting evidence:* copy of certificates, or (a) reference(s) to accessible studies, reports or publications having been drafted by the interested party .

## **13. Conditions of remuneration and reimbursement of experts**

Option 1: Experts shall be remunerated at a fixed price of EUR 50 per application assessed. Travel and subsistence expenses are not applicable under this contract.

Option 2: Jury members shall be remunerated at a fixed price of EUR 50 per package of documentation related to the finalist applications (at least 40) to be reviewed. Travel and subsistence expenses are not applicable under this contract.

## **14. Ex-post transparency**

A list of experts who have concluded a contract of more than EUR 15,000, shall be published on the website of the contracting authority no later than 30 June of the year following contract award (current address: [http://ec.europa.eu/regional\\_policy/en/newsroom/news/](http://ec.europa.eu/regional_policy/en/newsroom/news/)). The information on the list will contain the name of the expert, the locality (region of origin), amount, and subject of the contract. The information shall be removed two years after the year of contract award.

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<sup>4</sup> Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.

<sup>5</sup> Language levels of the Common European Framework of Reference:  
<http://europass.cedefop.europa.eu/LanguageSelfAssessmentGrid/en>

**ANNEXES:**

1. Contract template
2. Declaration of honour
3. The Legal Entity Form
4. The Financial Identification Form