

# ISC2<sup>TM</sup>

## Volunteer Opportunities



April 2024

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## Center for Cyber Safety & Education

The Center for Cyber Safety and Education (Center), is the 501(c)(3) charitable arm of ISC2, committed to making the cyber world a safer place for everyone. The Center works to ensure that people across the globe have a positive and safe experience online through its programming.

The Center offers the following volunteer opportunities:

- Cybersecurity Health Check
- Content Development
- Safe and Secure Online Presenters
- Safe and Secure Online Presenters Translators
- Scholarship Review Panels

### Content Development

The Center works with various cybersecurity professionals to help with developing content for its award winning Safe and Secure Online program, as well as other cybersecurity awareness projects. Volunteers can contribute their expertise and skills for various projects.

Content Developer	
<b>Purpose/Rationale</b>	Develop new content and materials for the Safe and Secure Online program and other cybersecurity awareness projects and initiatives for the Center for Cyber Safety and Education.
<b>Responsibilities/Expectations</b>	<ul style="list-style-type: none"> <li>- Review assignment</li> <li>- Create content within specified timeframe</li> <li>- Receive CPE credits after project completion</li> </ul>
<b>ISC2 Membership Required</b>	No
<b>Qualifications/Skills Required</b>	<ul style="list-style-type: none"> <li>- Passion for cyber safety education/cybersecurity initiative</li> <li>- Desire to give back</li> <li>- Cybersecurity, information security, IT knowledge/experience</li> <li>- Additional knowledge/experience/skills in specific program</li> <li>- Time</li> </ul>
<b>Training</b>	Instructions will be provided prior to review
<b>Time Requirement</b>	TBD
<b>Travel Requirement</b>	No travel is required
<b>Start/End Date(s)</b>	Depending on project
<b>Contact</b>	Visit <a href="#">Safe and Secure Online</a>
<b>CPE Credit(s)</b>	1 Group A CPE per hour of service
<b>CPE Submission Process</b>	ISC2 will submit CPE credits on behalf of the volunteer
<b>Benefits/Rewards</b>	<ul style="list-style-type: none"> <li>- Earn CPE credits</li> <li>- Add volunteer experience to your resume/CV</li> <li>- May be recognized in the Center newsletter</li> <li>- Eligible for Center Volunteer Awards</li> <li>- Able to volunteer from home</li> </ul>
<b>Reference Materials</b>	<ul style="list-style-type: none"> <li>- Provided as needed per project</li> </ul>

## Cybersecurity Health Check

This opportunity will match volunteers with small businesses for a small business cybersecurity health check. The volunteers will talk through a checklist of questions with the small business representative, help them understand their current cyber risk level and ways to minimize that risk. Meetings can take place virtually or in-person, depending on geography of both participants and preferences.

Cybersecurity Health Check	
<b>Purpose/Rationale</b>	<p>As an integral part of the global economy, it's estimated that over 40% of small businesses have experienced a cyber-attack. If that's happened to you, you know how devastating it can be. Fortunately, there are qualified professionals volunteering to help. ISC2 is the world's largest association of cybersecurity professionals with over 200,000 certification holding members in all parts of the world. Our <b>Cybersecurity Health Check</b> pairs ISC2 volunteers with qualified small businesses to help the small businesses understand and minimize their cybersecurity risk.</p> <p>The Cybersecurity Health Check will take a few hours of your time, both on your own and meeting with the volunteer or small business. The Health Check provides a cybersecurity checklist showing places where small businesses can mitigate their risk and what they are doing well. This program is completely free to you. Our volunteers give their time and skills to help make this a safer cyber world!</p>
<b>Responsibilities/Expectations</b>	Attend a training. Sign a volunteer agreement. Meet virtually or in person with small business representative to go through a questionnaire. Complete the Cybersecurity Health Checklist to assess their cyber risk and meet with them to explain the findings.
<b>ISC2 Membership Required</b>	Yes
<b>Qualifications/Skills Required</b>	Knowledge of small business cybersecurity risks, ability to communicate to people with little to no tech/cyber knowledge, understanding of business cybersecurity needs and options for implementation (low to no cost)
<b>Training</b>	1-hour virtual training session
<b>Time Requirement</b>	2-5 hours per business served
<b>Travel Requirement</b>	None – meetings will be virtual. In-person meetings are possible if both members are in the same geographical location.
<b>Start/End Date(s)</b>	January 2023 - ongoing
<b>Contact</b>	Visit <a href="#">Cybersecurity Health Check</a>
<b>CPE Credit(s)</b>	2-4 per business served
<b>CPE Submission Process</b>	CPEs will be submitted on behalf of volunteers
<b>Benefits/Rewards</b>	Assisting small businesses with their cybersecurity risks. Small businesses are a huge part of the global economy and need help understanding their cyber risk. You can be part of the solution and provide needed guidance.
<b>Reference Materials</b>	N/A

## Safe and Secure Online

Information security professionals can make an impact in their local community by teaching cyber safety through presentations with the Center’s free Safe and Secure Online materials. All resources have been developed by ISC2 members, the top cybersecurity professionals in the world, and have been translated into 20+ languages.

Safe and Secure Online Presenter	
<b>Purpose/Rationale</b>	<p>Help your community be safe and security online by giving presentations to youth, college students, parents and adults/senior citizens using the Center for Cyber Safety and Education materials available online. The types of presentations available are:</p> <ul style="list-style-type: none"> <li>- Youth</li> <li>- College Students</li> <li>- Parents</li> <li>- Adults/Senior Citizens</li> </ul>
<b>Responsibilities/Expectations</b>	<ul style="list-style-type: none"> <li>- Sign-up using the volunteer sign-up form</li> <li>- Complete a volunteer agreement and training</li> <li>- Pass a background check</li> <li>- Choose your audience</li> <li>- Download the materials</li> <li>- Contact your community organization</li> <li>- Practice and present!</li> <li>- Submit CPE credits by filling out the post-presentation survey</li> </ul>
<b>ISC2 Membership Required</b>	Yes
<b>Qualifications/Skills Required</b>	<ul style="list-style-type: none"> <li>- Passion for cyber safety education</li> <li>- Desire to give back</li> <li>- Cybersecurity, information security, IT knowledge/experience</li> <li>- Presentation skills</li> <li>- Time</li> </ul>
<b>Training</b>	Self-training materials are available online
<b>Time Requirement</b>	Typically, two hours to prepare for the first presentation Standard presentation is 1 hour in duration
<b>Travel Requirement</b>	Travel to presentation site required if in-person; however, presentations can be done virtually
<b>Start/End Date(s)</b>	Depending on availability
<b>Contact</b>	Visit <a href="#">Safe and Secure Online</a>
<b>CPE Credit(s)</b>	<p>Group A:</p> <ul style="list-style-type: none"> <li>- 1 CPE per hour of presentation preparation (2 CPE credits max)</li> <li>- 1 CPE per hour per presentation</li> </ul>
<b>CPE Submission Process</b>	Fill out the post-presentation survey that can be found on The Center's website
<b>Benefits/Rewards</b>	<ul style="list-style-type: none"> <li>- Earn CPE credits</li> <li>- Add volunteer experience to your resume/CV</li> <li>- May be recognized in the Center newsletter</li> <li>- Eligible for Center Volunteer Awards</li> <li>- Available to volunteer without leaving the house</li> </ul>
<b>Reference Materials</b>	<a href="https://www.iamcybersafe.org/s/safe-and-secure-online-volunteer">https://www.iamcybersafe.org/s/safe-and-secure-online-volunteer</a>

Safe and Secure Online Translator	
<b>Purpose/Rationale</b>	Translate materials for the Safe and Secure Online program into different languages. Translations are needed for the following presentations: <ul style="list-style-type: none"> <li>- Youth</li> <li>- College students</li> <li>- Parents</li> <li>- Adults/Senior Citizens</li> </ul>
<b>Responsibilities/Expectations</b>	<ul style="list-style-type: none"> <li>- Receive assignment</li> <li>- Translate materials within specified timeframe</li> <li>- Receive CPE credits after project completion</li> </ul>
<b>ISC2 Membership Required</b>	No, but highly desirable
<b>Qualifications/Skills Required</b>	<ul style="list-style-type: none"> <li>- Strong knowledge of the desired language for translation</li> <li>- Previous translation experience desired</li> </ul>
<b>Time Requirement</b>	TBD
<b>Travel Requirement</b>	No travel is required
<b>Training</b>	Instructions provided at start of project
<b>Start/End Date(s)</b>	Depending on project
<b>Contact</b>	Visit <a href="#">Safe and Secure Online</a>
<b>CPE Credit(s)</b>	Group A, 1 CPE per hour of translation
<b>CPE Submission Process</b>	ISC2 will submit CPE credits on behalf of the volunteer
<b>Benefits/Rewards</b>	<ul style="list-style-type: none"> <li>- Earn CPE credits</li> <li>- Add volunteer experience to your resume/CV</li> <li>- May be recognized in the Center newsletter</li> <li>- Eligible for Center Volunteer Awards</li> <li>- Able to volunteer from home</li> </ul>
<b>Reference Materials</b>	<a href="https://www.iamcybersafe.org/s/volunteers">https://www.iamcybersafe.org/s/volunteers</a>

## Scholarship Review Panels

Each year, the Center awards thousands of dollars to individuals who are pursuing a degree in cybersecurity, information assurance or similar field.

Scholarship Review Panelist	
<b>Purpose/Rationale</b>	To help promote and encourage the next generation of cybersecurity professionals.
<b>Responsibilities/Expectations</b>	Review and score scholarship applicants to help determine the recipients of the scholarships. Typically, two weeks is allotted for scoring on each panel. They also must sign a volunteer agreement and NDA.
<b>ISC2 Membership Required</b>	Yes
<b>Qualifications/Skills Required</b>	Must be an ISC2 member
<b>Training</b>	Instructions are provided before review begins
<b>Time Requirement</b>	10-15 minutes per applicant. Applicant counts typically range from 9 to 20 per panel.
<b>Travel Requirement</b>	No travel is required
<b>Start/End Date(s)</b>	Depending on Project
<b>Contact</b>	Visit <a href="#">Scholarship Review Panels</a>
<b>CPE Credit(s)</b>	Group B, 2 per panel worked up to a maximum of 10
<b>CPE Submission Process</b>	ISC2 will submit CPE credits on behalf of the panelists (once panels have closed)
<b>Benefits/Rewards</b>	Satisfaction in helping to determine and award the best and brightest in continuing and completing their education.
<b>Reference Materials</b>	<a href="#">Scholarship Review Panelist Information</a>

## Certification

### Exam Development

ISC2 certifications are among the most highly regarded in the world, due in large part to our rigorous exam development process. ISC2 regularly updates all exams to ensure that our certifications remain current and relevant in a rapidly changing profession. ISC2 holds exam development workshops several times throughout the year to update and refresh the item banks and create new exam forms for all the credentialing exams it offers.

Item Writer/Exam Developer	
<b>Purpose/Rationale</b>	There are four types of workshops: <ul style="list-style-type: none"> <li>- Job Task Analysis</li> <li>- Item Mapping</li> <li>- Item Writing</li> <li>- Standard Setting</li> </ul>
<b>Responsibilities/Expectations</b>	Serve as a Subject Matter Expert (SME) to create new exams or update and refresh existing exams. SMEs participate in virtual, remote, and in-person workshops that focus on the creation and review of exam content as part of the certification exam development process. Some activities include: <ul style="list-style-type: none"> <li>- Establishing or revising the topics an exam will cover</li> <li>- Developing and evaluating exam items</li> <li>- Determining the exam’s passing score</li> </ul>
<b>ISC2 Membership Required</b>	Yes
<b>Qualifications/Skills Required</b>	<ul style="list-style-type: none"> <li>- Must hold relevant ISC2 certification for the workshop</li> <li>- Must be an ISC2 member in good standing</li> <li>- Must not have participated in any workshops for the ISC2 Education team or taught certification courses in the last 2 years</li> </ul>
<b>Training</b>	SMEs receive training on relevant certification development tasks.
<b>Time Requirement</b>	Typically, workshops last 2-3 days: <ul style="list-style-type: none"> <li>- In-person (on hold currently)</li> <li>- Virtual (usually 3 six-hour days)</li> <li>- Remote item development campaigns                             <ul style="list-style-type: none"> <li>o 2 months on own time (must meet weekly goals)</li> <li>o Held various times of the year</li> </ul> </li> </ul>
<b>Travel Requirement</b>	ISC2 pays all travel, lodging and out-of-pocket expenses of the attendees for in-person workshops, but it does not compensate members for attending.
<b>Start/End Date(s)</b>	Varies throughout the year
<b>Contact</b>	<a href="mailto:examdevelopment@isc2.org">examdevelopment@isc2.org</a>
<b>CPE Credit(s)</b>	1 Group A CPE per 1 hour served; typically earn up to 21 credits
<b>CPE Submission Process</b>	ISC2 will submit CPE credits on behalf of the volunteer
<b>Benefits/Rewards</b>	<ul style="list-style-type: none"> <li>- Earn CPE credits</li> <li>- Meet and network with peers</li> <li>- Contribute to the profession</li> <li>- All travel expenses are compensated</li> </ul>
<b>Reference Materials</b>	<a href="#">Call for Volunteers</a> <a href="#">Exam/Development/SME Volunteer Presentation</a> <a href="#">Volunteer for Exam Development Workshops (member login)</a>



## Global Community

### Global Achievement Awards

ISC2 offers a variety of awards that recognize individuals who have made outstanding contributions to cybersecurity and information security industry and who have made a difference in this ever-evolving industry, honoring their tireless efforts and standards of excellence. These awards are conducted annually and typically recognized at the annual Security Congress.

Global Achievement Awards Review Committee	
<b>Purpose/Rationale</b>	The committee is charged with selecting the award recipients for the APAC, EMEA, Latin and North America regions. Committee members will abide by ISC2’s Conflict of Interest Policy, program policies, procedures and guidelines. In partnership with staff, the committee works to ensure that the program is superior in all respects, recognizes all constituents, and fosters a global network of individuals in the cybersecurity and information technology industry who epitomize excellence in their work. The members of the Awards Committee will promote excellence and transparency, allowing broad input and recognition beyond the awards, promoting diversity and equity so that the awards are sufficiently representative of underrepresented groups.
<b>Responsibilities/Expectations</b>	<ul style="list-style-type: none"> <li>- Review data from past selection processes to determine if the program is aligned with ISC2 goals</li> <li>- Examine and report on program data to determine whether the number and quality of nominations are competitive</li> <li>- Select the recipients of all Global Achievement Awards</li> <li>- Recommend, implement, and evaluate strategies used to increase diversity of nominations</li> <li>- Participate in training, orientations and workshops on associated policies and procedures</li> <li>- Understand and commit to ISC2’s Conflict of Interest policy and process</li> <li>- Provide input and recommendations to staff and ISC2 leaders on program improvements</li> <li>- Partner with ISC2 leaders and staff to resolve common issues among communities’ rewards and recognition programs</li> </ul>
<b>ISC2 Membership Required</b>	Yes
<b>Qualifications/Skills Required</b>	<ul style="list-style-type: none"> <li>- Must be an ISC2 member in good standing</li> <li>- Must be available to commit to the review and selection process from June through mid-July</li> <li>- Committees must have diverse composition for each region</li> <li>- Previous committee experience is preferred, but not required</li> </ul>
<b>Training</b>	Orientation training, resources and instructions will be provided prior to the start of the review period
<b>Time Requirement</b>	Support needed over a 2-year cycle
<b>Travel Requirement</b>	No travel is required
<b>Start/End Date(s)</b>	January 1, 2022 – December 31, 2023 (two-year term of service)
<b>Contact</b>	<a href="mailto:GlobalAwards@isc2.org">GlobalAwards@isc2.org</a>
<b>CPE Credit(s)</b>	1 Group A per 1 hour of service
<b>CPE Submission Process</b>	ISC2 will submit CPE credits on behalf of the committee member

<b>Benefits/Rewards</b>	<ul style="list-style-type: none"><li>- Earn CPEs</li><li>- Contribute to the profession</li><li>- Able to volunteer from home</li></ul>
<b>Reference Materials</b>	<a href="#">Global Achievement Awards Program</a> <a href="#">Global Achievement Awards Committee Charge (PDF)</a>

## Global & Local Events

ISC2 holds events throughout the year – both in-person and virtually. Attendees will receive expert insights into the latest security challenges, and share best practices for combating threats, building teams, and implementing the latest processes and procedures to better defend an organizations’ critical assets. The latest issues of facing the workforce, explore pathways for career advancement and discover new tools and solutions together are discussed.

### Event Advisory Committees

Committee Members	
<b>Purpose/Rationale</b>	The mission of the regional ISC2 Event Advisory Committees is to assist the organization in the development of robust and relevant events that will be of interest to ISC2 members and other Cybersecurity professionals around the globe. The committees will use their expertise to lead the development of localized content and provide insight and guidance into each of their regions to ensure we are providing an attractive and relevant product to our members. Event Advisory Committees will be considered event and ISC2 ambassadors and assist in increasing the exposure of our brand throughout their regions. They will be a valuable resource for ISC2 staff in the production of the event, assisting with logistical tasks as needed, and will provide feedback and opinions on program growth and share the same vision for the future.
<b>Responsibilities/Expectations</b>	<ul style="list-style-type: none"> <li>- Attend committee meetings to develop the program objective, format, content focus and session descriptions</li> <li>- Participate in the review and ratings of sessions as part of the ‘call for speakers’ process (if applicable)</li> <li>- Assist with agenda session placement in a way that allows for optimal attendance</li> <li>- Help to identify additional potential topics and speakers and making the initial speaker contact to confirm (when appropriate)</li> <li>- Help to identify and confirm potential sponsors, exhibitors, or other strategic marketing and/or partnership opportunities as warranted</li> <li>- Work with speakers to help them understand the participant demographics to develop a presentation that meets the participant’s educational needs</li> <li>- Attend the event (in person or virtually) to assist ISC2 staff by introducing speakers, moderating sessions, ensure sessions start and finish on time, review audience Q&amp;A submissions, make announcements and provide session feedback</li> <li>- Alert staff to potential problems that may arise preceding and/or during the event</li> <li>- Mentor new committee members during the onboarding process</li> </ul>
<b>ISC2 Membership Required</b>	No
<b>Qualifications/Skills Required</b>	<ul style="list-style-type: none"> <li>- Can be a chapter member (no more than one (1) person per chapter can serve at one time)</li> <li>- Demonstrated effective leadership</li> <li>- Willing to serve on the committee for three years, with annual review</li> <li>- Attend all committee planning meetings and calls (expected attendance of at least 75%)</li> </ul>

	<ul style="list-style-type: none"> <li>- Potential committee members can be nominated by current committee members but are ultimately selected by ISC2 Staff</li> <li>- Sign and submit the following to be kept on file with ISC2:                             <ul style="list-style-type: none"> <li>o Non-Disclosure Agreement</li> <li>o Conflict of Interest Policy</li> <li>o Volunteer Code of Conduct</li> </ul> </li> </ul>
<b>Training</b>	N/A
<b>Time Requirement</b>	<ul style="list-style-type: none"> <li>- Duties for the Event Advisory Committee (meeting, conference, or workshop) take place from approximately 10 months prior to and 2 weeks post event date</li> <li>- Event Advisory Committee members have a standard three (3) year commitment with annual review to ensure volunteer can continue role. Annual assessment will focus on the defined participation/engagement criteria listed above as well as volunteer's interest in staying involved</li> <li>- The work of this committee is done primarily through telephone/video conference calls and email</li> <li>- Email communication will be conducted by address provided by the committee member</li> <li>- Approximately 1 all day meeting (virtual only)</li> <li>- Approximately 5-7 additional 1 hour meetings over 10 months of a planning cycle</li> <li>- Members are expected to attend all calls; if not available, the ISC2 Team must be notified at least 24 hours in advance of the call</li> </ul>
<b>Travel Requirement</b>	No travel is expected with position. If so, travel will be compensated
<b>Start/End Date(s)</b>	10 months before event start date to 2 weeks post event start date
<b>Contact</b>	<a href="mailto:volunteer@isc2.org">volunteer@isc2.org</a>
<b>CPE Credit(s)</b>	1 Group A CPE credit earned per 1 hour of service
<b>CPE Submission Process</b>	ISC2 will submit CPE credits on behalf of the volunteer
<b>Benefits/Rewards</b>	Gratis registration, flights, hotel accommodations for the event committee is planning
<b>Reference Materials</b>	<a href="#">ISC2 Event Volunteer Planning Committee Charge</a>

## Event Speaker

ISC2 is always looking for qualified speakers to present at various events held around the globe, but mainly for its annual conference, ISC2 Security Congress during the fall of every year.

Event Speaker	
<b>Purpose/Rationale</b>	To speak/present at ISC2 in-person and/or virtual events.
<b>Responsibilities/Expectations</b>	<ul style="list-style-type: none"> <li>- Speak/present on cybersecurity and related topics</li> <li>- Present either live or virtual</li> <li>- Developing your own presentation</li> <li>- Answering questions from audience/moderator/other panelists/speakers</li> </ul>
<b>ISC2 Membership Required</b>	No
<b>Qualifications/Skills Required</b>	<ul style="list-style-type: none"> <li>- Subject Matter Expert in cybersecurity/infosecurity space</li> <li>- Experience speaking/presenting at live/events/ webinars/panels/other events. Links to example presentations/webinars/podcasts should be provided</li> <li>- (For virtual events) Comfortable being on camera for the presentations and have an environment that's ready to be shown on camera (e.g., a quiet office with strong wi-fi, appropriate for broadcasting webinars)</li> <li>- (For virtual events) Technical knowledge and equipment to properly conduct a webinar (including top-notch audio (external microphone) and video/camera gear)</li> <li>- Work well with the ISC2 support team to prepare for and conduct speaking engagements</li> <li>- Ability to engage with audience and other speakers/guests to draw out the best-in-class engagement and presentations on cybersecurity topics</li> <li>- Ability to prepare for speaking engagement on own time and execute a successful session</li> <li>- Punctual and dependable</li> </ul>
<b>Training</b>	(For virtual events) Training will be provided on how to utilize the event platform for webinar execution
<b>Time Requirement</b>	Varies based on type of presentation
<b>Travel Requirement</b>	Travel required for live, in-person events
<b>Start/End Date(s)</b>	Ongoing throughout the year
<b>Contact</b>	<a href="mailto:events@isc2.org">events@isc2.org</a>
<b>CPE Credit(s)</b>	1 Group A CPE per each hour of service
<b>CPE Submission Process</b>	Self-submit via Member Portal <ul style="list-style-type: none"> <li>- Category: Contributions to the Profession</li> <li>- Choose: Preparation for webinar, podcast, conference presentation</li> </ul>
<b>Benefits/Rewards</b>	<ul style="list-style-type: none"> <li>- Earn CPE credits</li> <li>- Gain visibility in the cybersecurity space</li> <li>- Share expertise</li> <li>- Meet and network with peers</li> <li>- Contribute to the profession</li> </ul>
<b>Reference Materials</b>	N/A

## Webinar Moderators

ISC2 webinars help members advance their knowledge on emerging issues and get up to date on current trends and hot-button topics. These live and on-demand webinars are offered for free to all ISC2 members who earn CPE credits by attending the sessions.

Webinar Moderator	
<b>Purpose/Rationale</b>	To serve as a moderator for regional ISC2 Webinars.
<b>Responsibilities/Expectations</b>	<ul style="list-style-type: none"> <li>- Introduce speaker(s) and provide overview of the webinar topic</li> <li>- Moderate session by announcing live survey and poll results</li> <li>- Encourage responses and questions from audience and facilitate live Q&amp;A</li> <li>- Make announcements and handle technical operations necessary to facilitate the webinar</li> <li>- Monitor the clock during the session to make sure that the presenter does not go over schedule or end too early</li> <li>- Take time to research the session topic and the speakers and prepare few back-up questions for Q&amp;A to stimulate participants to ask questions if there is none come in</li> <li>- Participate in webinar preparatory call with speaker(s) to provide feedback on the webinar flow/content</li> </ul>
<b>ISC2 Membership Required</b>	No
<b>Qualifications/Skills Required</b>	<ul style="list-style-type: none"> <li>- Subject Matter Expert in cybersecurity/infosecurity space</li> <li>- Experience in moderating and/or presenting webinars/panels/other events. Links to example presentations/webinars/podcasts should be provided</li> <li>- Ability to engage with the presenters to draw out the best-in-class engagement and presentations on cybersecurity topics.</li> <li>- Comfortable being on camera</li> <li>- Have a quiet and appropriate environment that is ready to be shown on camera</li> <li>- Work well with the ISC2 webinar support team to prepare for and conduct webinars</li> <li>- Fluent English speakers as well as English speakers who also speak Chinese, Japanese or Korean (for APAC local-language webinars)</li> <li>- Punctual and dependable</li> </ul>
<b>Training</b>	Training will be provided on how to utilize, manage and run the platform for webinar execution
<b>Time Requirement</b>	Varies by event; Each Webinar Requires one (1) 30-minute prep call and 90 minutes for each live webinar (pre-event prep + webinar delivery)
<b>Travel Requirement</b>	No travel required; Only available virtually
<b>Technology Requirements</b>	<ul style="list-style-type: none"> <li>- Laptop/Desktop Mac or PC with Google Chrome</li> <li>- Reliable, high-speed internet; hardwire connection preferred</li> <li>- External Microphone or Headset</li> <li>- Built-in or External Computer Camera</li> </ul>
<b>Start/End Date(s)</b>	Ongoing
<b>Contact</b>	<a href="mailto:lcheung@isc2.org">lcheung@isc2.org</a>
<b>CPE Credit(s)</b>	Self-submit via Member Portal <ul style="list-style-type: none"> <li>- Category: Contributions to the Profession</li> <li>- Choose: Preparation for webinar, podcast, conference presentation</li> </ul>

<b>CPE Submission Process</b>	ISC2 will submit CPE credits on behalf of the volunteer for event attendance; Volunteer will need to self-submit CPEs for time spent preparing projects.
<b>Benefits/Rewards</b>	<ul style="list-style-type: none"><li>- Earn CPE credits</li><li>- Gain visibility in the cybersecurity space</li><li>- Share expertise</li><li>- Expand and grow professional network within the cybersecurity space regionally</li><li>- Contribute to the furthering education in the cybersecurity industry</li></ul>
<b>Reference Materials</b>	<a href="#">ISC2 Webinars</a>

## Knowledge Sharing & Content

Submit your knowledge and expertise with other through submitting content for our various communications channels. Current opportunities available are listed below.

### Content Advisory Panel

The Content Advisory Panel plays a vital role in maintaining the quality, credibility, integrity, and unification of ISC2’s bodies of knowledge. Panel members assess, review, and provide constructive feedback on submitted content to ensure that ISC2’s publications adhere to the highest standards while delivering valuable insights to our readership.

Content Advisory Panel Member	
<b>Purpose/Rationale</b>	Collaborates with fellow Cybersecurity experts to assess, review, and provide constructive feedback on submitted content. Contributions ensure that ISC2’s publications adhere to the highest standards while delivering valuable insights to our readership.
<b>Responsibilities/Expectations</b>	<ul style="list-style-type: none"> <li>- Evaluate content submissions for quality, accuracy, relevance, and adherence to editorial guidelines and standards.</li> <li>- Offer detailed feedback and recommendations to authors, highlighting strengths and areas for improvement.</li> <li>- Uphold and promote the editorial policies and standards of ISC2 to maintain credibility and reputation.</li> <li>- Assess the scientific, technical, or literary merit of submissions.</li> <li>- Collaborate with other board members, Subject Matter Experts (SMEs) and editors, making decisions regarding the acceptance, revision, or rejection of submitted content.</li> <li>- Ensure that ethical and research integrity considerations are addressed in the review process, including plagiarism, conflicts of interest, and research ethics.</li> <li>- Commit to providing prompt reviews and meeting established deadlines to maintain efficient publication processes.</li> <li>- Maintain strict confidentiality regarding the content being reviewed and discussions within the Editorial Review Board.</li> <li>- Foster a supportive and constructive environment among SMEs.</li> </ul>
<b>ISC2 Membership Required</b>	Yes
<b>Qualifications/Skills Required</b>	<ul style="list-style-type: none"> <li>- Regions and knowledge of ISC2’s key global markets (e.g., U.S., Canada, UK, Germany, Japan).</li> <li>- Must hold the CISSP certification and be a member in good standing.</li> <li>- Proven expertise and significant experience in the subject matter or field of focus.</li> <li>- Strong analytical and critical thinking skills.</li> <li>- Excellent written and verbal communication skills in English, as well as attention to detail.</li> <li>- Passion for advancing the global cyber security profession through learning and development.</li> <li>- Commitment to upholding ethical and editorial standards.</li> <li>- Time.</li> </ul>
<b>Training</b>	Some training may be required.
<b>Time Requirement</b>	<ul style="list-style-type: none"> <li>- Three (3) workdays. Six (6) hours per day.</li> </ul>



<b>Travel Requirement</b>	No Travel is required.
<b>Start/End Date(s)</b>	February 2024
<b>Contact</b>	<a href="mailto:UBK_Project@isc2.org">UBK_Project@isc2.org</a>
<b>CPE Credit(s)</b>	A total of 20 CPEs for the duration of the workshop.
<b>CPE Submission Process</b>	ISC2 will submit CPE credits on behalf of the volunteer.
<b>Benefits/Rewards</b>	<ul style="list-style-type: none"> <li>- Earn CPE credits.</li> <li>- Add volunteer experience to your resume/CV.</li> <li>- Able to volunteer from home.</li> </ul>
<b>Reference Materials</b>	<ul style="list-style-type: none"> <li>- Provided as needed per project.</li> </ul>

### Content Curator

A Content Curator discovers, selects, organizes, and shares valuable and relevant Cybersecurity content in the creation of a Unified Body of Knowledge (UBK). Content curators work with ISC2’s bodies of knowledge to create a single corpus free of duplication, confliction, and redundancy, while ensuring content remains relevant and accurately sourced.

Content Curator	
<b>Purpose/Rationale</b>	Reviews the ISC2 bodies of knowledge, recommending content updates. Contributions ensure that ISC2 maintains a single corpus of knowledge free of duplication, confliction, and redundancy.
<b>Responsibilities/Expectations</b>	<ul style="list-style-type: none"> <li>- Conduct a comprehensive inventory of existing content and knowledge sources.</li> <li>- Evaluate the quality, relevance, and accuracy of the existing content. Identify outdated or redundant materials and assess gaps in knowledge.</li> <li>- Collaborate with Subject Matter Experts (SMEs) and content creators to generate new knowledge content and update existing materials to ensure accuracy and relevance.</li> <li>- Implement a robust metadata system and tagging mechanism to enhance searchability and discoverability of knowledge assets.</li> <li>- Commit to providing prompt reviews and meeting established deadlines to maintain efficient publication processes.</li> <li>- Maintain strict confidentiality regarding the content being reviewed.</li> <li>- Foster a collaborative and constructive environment among SMEs.</li> </ul>
<b>ISC2 Membership Required</b>	Yes
<b>Qualifications/Skills Required</b>	<ul style="list-style-type: none"> <li>- Regions and knowledge of ISC2’s key global markets (e.g., U.S., Canada, UK, Germany, Japan).</li> <li>- Must hold the CISSP certification and be a member in good standing.</li> <li>- Cybersecurity expert with a passion for writing and research.</li> <li>- Firm understanding of business-level English. This requires the ability to read, write, and speak in meetings on technical topics with other SMEs exclusively in English.</li> <li>- Passion for advancing the global cyber security profession through learning and development.</li> <li>- Commitment to upholding ethical and editorial standards.</li> <li>- Time.</li> </ul>

<b>Training</b>	Some training may be required.
<b>Time Requirement</b>	<ul style="list-style-type: none"> <li>- Bi-weekly 1-hour status meetings.</li> <li>- Tasks are self-driven. Time needed to complete tasks may differ from one individual to another.</li> </ul>
<b>Travel Requirement</b>	No Travel is required.
<b>Start/End Date(s)</b>	January 2024
<b>Contact</b>	<a href="mailto:UBK_Project@isc2.org">UBK_Project@isc2.org</a>
<b>CPE Credit(s)</b>	5 CPEs weekly. A total of 20 CPEs for the duration of the project.
<b>CPE Submission Process</b>	ISC2 will submit CPE credits on behalf of the volunteer.
<b>Benefits/Rewards</b>	<ul style="list-style-type: none"> <li>- Earn CPE credits.</li> <li>- Add volunteer experience to your resume/CV.</li> <li>- Able to volunteer from home.</li> </ul>
<b>Reference Materials</b>	<ul style="list-style-type: none"> <li>- Provided as needed per project.</li> </ul>

### Education Subject Matter Expert (SME)

ISC2 is committed to help members advance their knowledge on emerging issues and get up to date on current trends and hot-button topics.

Education Subject Matter Expert	
<b>Purpose/Rationale</b>	To serve as a subject matter expert ISC2 Education initiatives, including certification courses, professional development, training, and events.
<b>Responsibilities/Expectations</b> <i>Note: These responsibilities cover a wide area of volunteer needs within the education department.</i>	<ul style="list-style-type: none"> <li>- Author written materials.</li> <li>- Perform peer review on written materials.</li> <li>- Participate in a webinar broadcast.</li> <li>- Identify technical talent for professional development, training, and events.</li> </ul>
<b>ISC2 Membership Required</b>	No
<b>Qualifications/Skills Required</b>	<ul style="list-style-type: none"> <li>- Subject Matter Expert in cybersecurity/information security space.</li> <li>- Comfortable being on camera and have an environment that's ready to be shown on camera. (Ex. a quiet office with strong wi-fi, etc.)</li> <li>- Work well with the ISC2 team and other subject matter experts.</li> <li>- Ability to engage with others to draw out the best-in-class engagement and presentations on cybersecurity topics</li> <li>- Familiarity with virtual technology to include an ability to effectively learn how to utilize, manage and run virtual platforms.</li> <li>- Punctual and dependable</li> </ul>
<b>Training</b>	Training will be provided that is specific to the project where expertise is needed.
<b>Time Requirement</b>	Varies by event
<b>Travel Requirement</b>	No travel required; only available virtually
<b>Start/End Date(s)</b>	Ongoing
<b>Contact</b>	<a href="mailto:education2@isc2.org">education2@isc2.org</a>

<b>CPE Credit(s)</b>	Self-submit via Member Portal - Category: Contributions to the Profession
<b>CPE Submission Process</b>	ISC2 will submit CPE credits on behalf of the volunteer
<b>Benefits/Rewards</b>	<ul style="list-style-type: none"><li>- Earn CPE credits</li><li>- Gain visibility in the cybersecurity space</li><li>- Share expertise</li><li>- Meet and network with peers</li><li>- Contribute to the profession</li></ul>
<b>Reference Materials</b>	- <a href="#">Education SME Volunteer Interest Form</a>

## Focus Groups & Surveys

ISC2 conducts various focus groups and surveys throughout the year. Share your knowledge, experience and insights with us!

Participant	
<b>Purpose/Rationale</b>	<p>Focus Groups and surveys are conducted for the purpose of collecting input and feedback from members on various program initiatives and activities. The purpose of these focus groups and surveys may include, but not limited to the following:</p> <ul style="list-style-type: none"> <li>- Better understand how we can more effectively serve the overall cybersecurity field and enhance the engagement experience of our members</li> <li>- Conduct an in-depth qualitative study to better understand how the organization is perceived among cybersecurity professionals and identify opportunities to enhance member engagement</li> <li>- Provide clear, current measurement of the value of ISC2’s membership and member needs on an organization-wide level</li> <li>- The member needs survey is designed to gather, but not limited, to the following:                             <ul style="list-style-type: none"> <li>o Respondent profile</li> <li>o Awareness and value drivers</li> <li>o Key performance indicators</li> <li>o Current engagement and participation preferences</li> <li>o Professional challenges and competitive market</li> <li>o Future opportunities</li> </ul> </li> </ul>
<b>Responsibilities/Expectations</b>	Focus group and survey participation is a form of micro-volunteering activity provided by ISC2 on a regular basis but can also be extended at any time based on a key priority that needs member input.
<b>ISC2 Membership Required</b>	Yes
<b>Qualifications/Skills Required</b>	Open to all members and associates
<b>Training</b>	Not required
<b>Time Requirement</b>	Short time period
<b>Travel Requirement</b>	No
<b>Start/End Date(s)</b>	Varies
<b>Contact</b>	<a href="mailto:volunteer@isc2.org">volunteer@isc2.org</a>
<b>CPE Credit(s)</b>	N/A
<b>CPE Submission Process</b>	N/A
<b>Benefits/Rewards</b>	<ul style="list-style-type: none"> <li>- Exercise your member benefit to contribute to program improvements or new initiatives/processes</li> <li>- Provide satisfaction ratings on programs and member resources provided by ISC2</li> <li>- Express interest or participation on specific programs, projects, or initiatives</li> <li>- Provide preference on form and type of communication and information you wish to receive</li> </ul>
<b>Reference Materials</b>	Varies depending on specific initiative

## Article Writing

[ISC2 Insights](#) address the concerns of cybersecurity professionals at organizations of all sizes, across all industries and around the world. We focus on strategies, best practices and education that benefit the cybersecurity community. The content is therefore a mix of leadership development, strategic material, operational insights, cybersecurity news and the latest in training and certification developments.

Content Contributor	
<b>Purpose/Rationale</b>	Contribute knowledge and valuable insights that can benefit the information security industry, the people in it and the public at large.
<b>Responsibilities/Expectations</b>	There are two ways to engage with this program: Respond to question prompts send via email to ISC2 article writing volunteers or send in an article idea or written piece via <a href="mailto:insights@isc2.org">insights@isc2.org</a> .
<b>ISC2 Membership Required</b>	No (membership preferred)
<b>Qualifications/Skills Required</b>	Knowledge and experience in the topic you are weighing in on.
<b>Training</b>	N/A
<b>Time Requirement</b>	Time may vary depending on submission type. Questions can be under one hour while longer-form articles may be more time-consuming.
<b>Travel Requirement</b>	N/A
<b>Start/End Date(s)</b>	Available all year.
<b>Contact</b>	<a href="mailto:insights@isc2.org">insights@isc2.org</a>
<b>CPE Credit(s)</b>	Self-Submit, Category: Contributed to the Profession (Writing, Researching, Publishing). 1 Group A CPE credit per hour of service.
<b>CPE Submission Process</b>	Self-submit for CPE credit after an article has been formally accepted or published. Use Group A, CPE credits are rewarded at one per hour of service. Category: Contributed to the Profession (Writing, Researching, Publishing). Be sure to keep in mind all time required for writing your feature. This includes both research and writing time.
<b>Benefits/Rewards</b>	Build your professional network and gain recognition as a cybersecurity thought leader.
<b>Reference Materials</b>	<a href="#">ISC2 Insights</a> <a href="#">ISC2 Insights Contributor Guidelines</a>

## Leadership

Develop or enhance your leadership skills by getting involved in a leadership volunteer position with ISC2. There are various committees that are offered within the organization.

### Board of Directors

Board Member	
<b>Purpose/Rationale</b>	Provide strategic direction, governance, and oversight for the organization.
<b>Responsibilities/Expectations</b>	Determine the organization’s mission & purpose <ul style="list-style-type: none"> <li>- Select the Executive Director (or CEO)</li> <li>- Support the chief executive and review his/her performance</li> <li>- Ensure effective organizational planning</li> <li>- Ensure adequate resources</li> <li>- Manage resources effectively</li> <li>- Determine and monitor the organization’s programs and services</li> <li>- Enhance the organization’s public image</li> <li>- Serve as a court of appeal</li> <li>- Assess its own performance</li> </ul>
<b>ISC2 Membership Required</b>	Yes
<b>Qualifications/Skills Required</b>	Member in good standing. Member’s skills must match the needs required by the board.
<b>Training</b>	Board orientation is provided at the beginning of term
<b>Time Requirement</b>	<ul style="list-style-type: none"> <li>- Directors serve three-year terms, unless appointed to fill a vacancy</li> <li>- A director may serve up to six years in any 10-year period</li> <li>- Time required outside meetings = 10hrs/month</li> </ul>
<b>Travel Requirement</b>	Travel to Board meetings is required quarterly
<b>Start/End Date(s)</b>	January 1 – December 31
<b>Contact</b>	<a href="mailto:bodelection@isc2.org">bodelection@isc2.org</a>
<b>CPE Credit(s)</b>	40 Group A CPE credits per year
<b>CPE Submission Process</b>	Self-submit via Member Portal <ul style="list-style-type: none"> <li>- Category: Contributions to the Profession</li> <li>- Choose: Board Services for a Professional Security Organization</li> <li>- Details: title, years of service, position, credits</li> </ul>
<b>Benefits/Rewards</b>	Be part of a diverse group of directors playing a key strategic role in the oversight of the organization
<b>Reference Materials</b>	<a href="#">About the ISC2 Board of Directors</a> <a href="#">ISC2 Board Elections</a>

## Chapter Advisory Committee

Chapter Advisory Committee Member	
<b>Purpose/Rationale</b>	The mission of the ISC2 Chapter Advisory Committee is to provide strategies to improve the governance and structure of ISC2 Chapters, promote chapter leadership development, and enhance the engagement and experience of ISC2 chapter membership. The committee will provide insight and guidance into the programming, activities, and resources for the ISC2 Chapter Program. It will conduct, on a regular basis, a periodic review of the program, which includes providing recommendations on improving policies and procedures and upgrading operational processes. It is charged with reviewing proposals for new chapter applications and making recommendations recognizing chapter accomplishments. The Committee will work together on common goals and unify efforts and activities, such as developing best practices, enhancing communications, addressing common challenges in areas identified as opportunities for improvement.
<b>Responsibilities/Expectations</b>	<ul style="list-style-type: none"> <li>- Provide advice on chapter program, activities, and resources</li> <li>- Contribute insight and expertise for new chapter resources (e.g., Chapter Toolkits: Membership, Sponsorship, Meeting/Events)</li> <li>- Review chapter applications</li> <li>- Recommend new recognition opportunities</li> <li>- Mentor chartering chapters during the onboarding process</li> <li>- Contribute to program initiatives</li> <li>- Provide outreach to new or struggling chapters with the applicable region</li> </ul>
<b>ISC2 Membership Required</b>	Yes
<b>Qualifications/Skills Required</b>	Current or past chapter officer
<b>Training</b>	An orientation is held with new advisory committee members
<b>Time Requirement</b>	<ul style="list-style-type: none"> <li>- Serve 2-year term</li> <li>- Attend monthly meetings (1.5 hours/month)</li> <li>- Participate in projects (approximately 1-2 hours/month)</li> </ul>
<b>Travel Requirement</b>	No travel required; may be requested to attend in-person meeting at the annual global conference (Security Congress)
<b>Start/End Date(s)</b>	January – December
<b>Contact</b>	<a href="mailto:chapters@isc2.org">chapters@isc2.org</a>
<b>CPE Credit(s)</b>	1 Group B CPE is earned per hour of meeting attendance or project participation
<b>CPE Submission Process</b>	ISC2 submits on behalf of the Committee members for attending meetings and participation in projects
<b>Benefits/Rewards</b>	Be part of a diverse group of directors playing a key strategic role in the direction of the ISC2 Chapter Program
<b>Reference Materials</b>	<a href="#">Chapter Advisory Committee Charge</a>

## Chapter Leadership

Chapter Officer	
<b>Purpose/Rationale</b>	The ISC2 Chapter Program provides ISC2 members and non-members the opportunity to connect with like-minded individuals, educate on security topics and trends, inspire others to pursue the professional, and secure the general public by promoting cybersecurity awareness. Through its chapters, ISC2 advances its vision of inspiring a safe and secure cyber world by extending programs and services to local communities around the world.
<b>Responsibilities/Expectations</b>	Chapter officers manage chapter operations and address the needs and expectations of their members, the ISC2 organization, and the local community. Officers should lead by example and encourage members to participate in chapter activities.
<b>ISC2 Membership Required</b>	Yes
<b>Qualifications/Skills Required</b>	Only ISC2 members can hold the positions of President, Secretary, Treasurer and Membership Chair, as well as Vice President. Other board positions can be held by non-ISC2 credentialed members.
<b>Training</b>	<ul style="list-style-type: none"> <li>- Chartering Chapter Orientation is provided for starting a new chapter; New Official Chapter Orientation is provided once a chartering chapter receives its official charter</li> <li>- Currently, individual officer training is provided upon request</li> </ul>
<b>Time Requirement</b>	Varies by chapter
<b>Travel Requirement</b>	Travel to in-person chapter meetings
<b>Start/End Date(s)</b>	Terms typically last 1-3 years, depending on the chapter's bylaws
<b>Contact</b>	<a href="mailto:chapters@isc2.org">chapters@isc2.org</a>
<b>CPE Credit(s)</b>	Group B, 1 CPE per 1 hour of work
<b>CPE Submission Process</b>	Self-submit via Member Portal (or bulk submissions by the chapter for meetings consisting of 3 or more individuals) <ul style="list-style-type: none"> <li>- Category: Professional Development</li> <li>- Choose: Chapter Formation or Management</li> </ul>
<b>Benefits/Rewards</b>	<ul style="list-style-type: none"> <li>- Earn CPE credits</li> <li>- Develop or enhance leadership skills</li> <li>- Gain experience that can be added to your resume/CV</li> </ul>
<b>Reference Materials</b>	<a href="#">ISC2 Chapter Program</a> <a href="#">ISC2 Chartering Chapter Guidelines</a> <a href="#">ISC2 Official Chapter Handbook</a>