



EUROPEAN COMMISSION

PROTECTION OF YOUR PERSONAL DATA

This specific privacy statement provides information about the processing and the protection of your personal data.

Processing operation: *Technical Regulation Information System (TRIS)*

Data Controller: European Commission, Directorate-General for Internal Market, Industry, Entrepreneurship and SMEs, Unit E.3 – Notification of regulatory barriers (hereinafter “DG GROW Unit E.3”, the Data Controller)

Record reference: [DPR-EC-00149](#)

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1. Introduction

The European Commission (hereafter ‘the Commission’) is committed to protect your personal data and to respect your privacy. The Commission collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (repealing Regulation (EC) No 45/2001).

This privacy statement explains the reasons for the processing of your personal data, the way the Commission collects, handles and ensures protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

The information in relation to processing operations in the context of the management of [Directive \(EU\) 2015/1535](#) laying down a procedure for the provision of information in the field

of technical regulations and of rules on Information Society services, including the TRIS-TBT system undertaken by the Data Controller is presented below.

2. Why and how do we process your personal data?

The Data Controller processes your personal data to implement Directive (EU) 2015/1535. The data processing is intended to inform you about draft national technical regulations and/or to allow you to participate in the procedure established by Directive (EU) 2015/1535.

In this context:

(i) The TRIS interface of the TRIS-TBT system supports all the notification procedure under Directive (EU) 2015/1535, from the moment in which a Member State (or EEA Member, Switzerland or Turkey) notify a draft technical regulation until the moment in which the notification process is closed either because the notification is withdrawn or because the final text is notified. In particular, the data controller collects and uses personal information of national contact points in charge of the implementation of Directive (EU) 2015/1535 to:

- Manage user access to the TRIS interface of the TRIS-TBT system.
- Enable users to upload the relevant draft national technical regulations and thus proceed to their formal notification; to follow up to and participate in the notification process; and to react to the notifications made by Member States.

(ii) The contact information of Member States' and Commission's staff responsible for the implementation of Directive (EU) 2015/1535 may be made public on the TRIS webpage upon consent, to facilitate the provision of information on notification procedures and the organisation of ad-hoc meetings when required by the complexity or importance of a notification.

(iii) Any third party can subscribe to receive automatic TRIS alerts from the TRIS webpage of new notifications in certain Member States or fields and/or to submit comments on specific notifications, which imply the processing of the relevant personal data upon consent.

In any of these scenarios, your data will not be used for an automated decision-making, including profiling.

Please note that only information related to an identified or identifiable natural person is considered personal data for these needs. Therefore, for example, functional mailboxes, telephone numbers or postal addresses not related to an identified person are not personal data.

3. On what legal ground(s) do we process your personal data

We process your personal data for the performance of a task carried out in the public interest and in the exercise of official authority vested in the Union institution to the extent that it is necessary for the compliance with the obligations laid down in Articles 2, 3, 5 and 6 of Directive (EU) 2015/1535.

Processing operations linked to the TRIS interface of the TRIS-TBT system users' access, alert subscription, submission of comments and publication of contact details on the TRIS webpage take place based on the explicit consent of the data Subject. The data subjects give their consent via a clear affirmative act by respectively subscribing to the TRIS webpage alert or answering to a consent request.

4. Which personal data do we collect and further process?

In order to carry out the above processing operations, the following personal data is processed:

Public TRIS webpage: Commission officials with responsibilities in the implementation of Directive (EU) 2015/1535

- Name
- Telephone and fax number

Public TRIS webpage: National staff in charge of the implementation of Directive (EU) 2015/153

- Name
- Position
- E-mail address
- Telephone and fax number

Public TRIS webpage: Stakeholders accessing the alert mechanism

- E-mail address
- Country of origin
- Sector of work
- Preferred language

Public TRIS webpage: Stakeholders submitting comments

- Name
- Organisation (and type)
- E-mail address
- Country of origin
- Preferred language

Restricted TRIS interface of the TRIS-TBT system: Commission staff in charge of the implementation of Directive (EU) 2015/1535

- Personal data requested by EU Login

Restricted TRIS interface of the TRIS-TBT system: National staff in charge of the implementation of Directive (EU) 2015/1535

- Personal data requested by EU Login

Restricted TRIS interface of the TRIS-TBT system: Staff working for the contractor in charge of translations

- Personal data requested by EU Login

Finally, to make the TRIS website work properly, the Commission sometimes places small data files called cookies on your device, which do not aim at identifying you personally. You can opt out to the cookies and consult the Commission cookies policy here: <http://ec.europa.eu/growth/cookies/>

5. How long do we keep your personal data?

The Data Controller only processes and keeps your personal data for the time necessary to fulfil the purpose of guaranteeing your participation in the notification procedure under Directive (EU) 2015/1535 and your information about the notifications. Therefore, your personal data will be deleted within the shortest possible deadlines, and at the latest within one month after we are informed that you are no longer responsible for the implementation of Directive (EU) 2015/1535 or that you no longer need access to the TRIS interface of the TRIS-TBT system.

You can [unsubscribe](#) from the TRIS webpage alerts at any moment at the following website: <https://ec.europa.eu/growth/tools-databases/tris/en/the-20151535-and-you/being-informed/mailling-list/unsubscribe/>.

Personal data related to access to the Commission's premises and attendance lists of meetings will be deleted from the Data Controller's files one year after the respective meeting has taken place.

6. How do we protect and safeguard your personal data?

All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored on the servers of the European Commission. All processing operations are carried out pursuant to the [Commission Decision \(EU, Euratom\) 2017/46](#) of 10 January 2017 on the security of communication and information systems in the European Commission.

In order to protect your personal data, the Commission has put in place a number of technical and organisational measures. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

7. Who has access to your personal data and to whom is it disclosed?

Access to your personal data is provided to the Commission staff responsible for carrying out this processing operation and, for the needs of the TRIS interface of the TRIS-TBT system, to authorised staff in Member States according to the "need to know" principle. Such staff abide by statutory, and when required, additional confidentiality agreements.

Personal data of Commission officials and national authorities in charge of the implementation of Directive (EU) 2015/1535, as well as of the stakeholders submitting comments, may be published upon consent on <https://ec.europa.eu/growth/tools-databases/tris/en/>.

The Data Controller does not share personal data with third parties for direct marketing.

8. What are your rights and how can you exercise them?

You have specific rights as a 'data subject' under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, rectify or erase your personal data and the right to restrict the processing of your personal data. Where applicable, you also have the right to object to the processing or the right to data portability.

You may have consented to publish or provide your non-mandatory personal data to DG GROW Unit E.3 for some of the above processing operation. Then, you can withdraw your consent at any time by notifying the Data Controller at GROW-DIR2015-1535-CENTRAL@ec.europa.eu. The withdrawal will not affect the lawfulness of the processing carried out before you have withdrawn the consent.

You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given under Heading 9 below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e. their Record reference(s) as specified under Heading 10 below) in your request.

9. Contact information

- The Data Controller

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller: European Commission - Unit GROW E.3 – Notification of regulatory barriers - E-mail: [GROW- DIR2015-1535-CENTRAL@ec.europa.eu](mailto:GROW-DIR2015-1535-CENTRAL@ec.europa.eu)

- The Data Protection Officer (DPO) of the Commission

You may contact the Data Protection Officer (DATA-PROTECTION-OFFICER@ec.europa.eu) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

- The European Data Protection Supervisor (EDPS)

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

10. Where to find more detailed information?

The Commission Data Protection Officer (DPO) publishes the register of all processing operations on personal data by the Commission, which have been documented and notified to him. You may access the register via the following link: <http://ec.europa.eu/dpo-register>.

This specific processing operation has been included in the DPO's public register with the following record reference: [DPR-EC-00149](#).