Biblionix User Privacy Policy
Last updated: August 7, 2018

This Apollo™ library catalog is provided at the behest of your library by Biblionix LLC, a private, family-owned and -run developer of library systems for public libraries. We take privacy and data security very seriously, so we want to describe what information we have about you and how we use it.

Note that your library may have its own privacy and data security policies, which may be more restrictive that this Privacy Policy. For example, where we address data about children under the age of 13, some libraries may apply similar restrictions to children under the age of 18.

What we have. Biblionix provides this library's online library catalog and related services (together, the "Library System"). Your library, and possibly you directly, submits the data necessary to operate the Library System, including certain information that you have provided about yourself, such as name, contact information, and which library materials you have checked out ("Your Data"). Biblionix maintains Your Data, as provided by you and your library, so that we may provide the Library System to you and your library. We do not collect or maintain any data other than that provided to us by our library clients.

What we do with Your Data. Biblionix uses Your Data only as is necessary to facilitate providing the Library System and to create and share aggregate statistics, which do not contain personally identifying information, across multiple libraries. Otherwise, we never, ever share Your Data with anyone except to the extent that doing so is required by law or by proper legal or governmental authority.

We use cookies. We will set some browser cookies to keep track of the state of your sessions of use of the Library System. Most of these cookies are not stored longer than the browser is open. We do not make any attempt to track individuals across sessions or visits. We set no third-party cookies, and we share no cookie or detailed usage data with any third party, except to the extent necessary to facilitate providing the Library System.

Data security. Although no one can guarantee the security of any data in the modern world, Biblionix not only abides by industry standards in protecting Your Data, but we also go further than many companies in doing so. We do not rent space on shared servers; all data resides on servers maintained and controlled solely by us. We encrypt all data, both in storage and in transit, and we do so using the most current technology reasonably available to us. You can read more on our website.

Children under the age of 13. Because we are a commercial company and maintain data related to children under the age of 13, we must pay heed to the Children's Online Privacy Protection Act ("COPPA"). We are in an unusual position, because our maintenance of Your Data necessarily depends on the actions of your library, which almost certainly is not subject to COPPA. Therefore, since it is not practically possible for us to follow the letter of

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COPPA and its regulations, we vigorously follow the intent of the law and accordingly have adopted appropriate COPPA privacy practices.

Notice to parents. We strongly encourage your library to obtain the consent of parents of children under the age of 13 before they collect any information about such children to be given to Biblionix, and to notify parents that their child's data will be maintained in and used by the Library System. We do not collect or maintain any data about children, or anyone else, other than that provided to us by our library clients or their patrons.

Accessing and changing Your Data. You may access and make changes to Your Data at any time through the My Account page of the Library System (ask a library staff member if you need instructions in doing this). We encourage our customer libraries to connect accounts for children under the age of 13 with an account of a parent or authorized guardian and to restrict the ability to access and modify the child's account.

Retention of Your Data. If your library discontinues its subscription to the Library System, Biblionix will delete or otherwise destroy Your Data within a reasonable amount of time. However, we have no control over how long your library retains Your Data in its records. For as long as your library subscribes to the Library System, you and your library are solely responsible for deleting or updating Your Data in the Library System.

Deleting Your Data. If you wish to remove or modify any of Your Data contained in the Library System and are not able to do so yourself, including data about children under the age of 13, you must speak to the staff of your library. Changes made to your library's records in the Library System will be reflected immediately.

Data in backup media. To ensure availability and proper functioning of the Library System, Biblionix maintains multiple backups of all records, including Your Data. Even after Your Data has been deleted from the Library System, it may not be possible to delete all occurrences of Your Data from all backup media, simply due to the nature of long-term backup media. However, all backups are protected/encrypted on all of our storage devices just as stringently as live data.

Third-party components of the Library System. Biblionix makes available to your library the option to enhance functionality of the Library System by including components that are owned and controlled by third parties. Your library may also choose to include third-party JavaScripts in the Library System. Biblionix has no control over any of these products; therefore, this Privacy Policy does not apply to such components of the Library System. For information about the privacy policies associated with those products, ask your library.

Questions. For questions about this Privacy Policy, please contact info@biblionix.com.

Thank you for using this Apollo™ Library System!