

ORGANIZATION AND FUNCTIONS OF THE LAPD
Revised By Administrative Order No. 3, 2016

COMPSTAT DIVISION - FUNCTIONS. Computer Statistics (COMPSTAT) is the Department's command accountability inspection process. The COMPSTAT Division reports directly to the Director, Office of Administrative Services (OAS). The COMPSTAT Division is responsible for:

- Developing, implementing, and evaluating the crime analysis systems/processes, utilized throughout the Department;
- Providing ongoing support, product development, and training to bureau, Area, and Divisional Crime Analysis Details (CADs);
- Assisting the CADs in coordinating timely and accurate crime analysis information in support of line operations;
- Monitoring and auditing the production and dissemination of all crime analysis products relating to crime series, patterns, hot spots, trends, clusters, spikes and/or offenders, for the purpose of identifying, arresting and prosecuting criminals;
- Directing the CADs and providing the necessary information to ensure readiness of coded crime, traffic, personnel and other risk management data for downloading and analysis on a daily basis;
- Analyzing bureau, Area, and Citywide crime, arrest and traffic data in order to identify series, patterns, hot spots, trends, clusters, spikes, and victim/offender information for the weekly COMPSTAT meeting;
- Conducting inspections, analyses and special COMPSTAT/crime analysis-related projects as directed by the Director, OAS, and other Department command staff;
- Preparing information and the electronic media used for data presentation for the Director, OAS, as required for the weekly COMPSTAT meeting;
- Preparing all applicable maps, charts, graphs, reports and other products needed at the weekly Situation Room briefing with the COP;
- Analyzing all homicides Citywide and producing daily reports of any changes; and,
- Providing training to Department personnel on the proper classification of crimes in accordance with the Uniform Crime Reporting (UCR) Guidelines, conducting inspections of crime classifications and acting as the Department's UCR coordinator with the California Department of Justice (DOJ) and the Federal Bureau of Investigation (FBI).

COMPSTAT DIVISION – ORGANIZATION. COMPSTAT Division is comprised of:

- Office of the Commanding Officer;
- Applications and Initiatives Unit;
- Support Unit;
- Data Integrity Unit; and,
- Special Projects Unit.

COMMANDING OFFICER, COMPSTAT DIVISION. The Commanding Officer, COMPSTAT Division, under the direction of the Director, OAS, exercises line command over the operations of COMPSTAT Division and functional supervision and support for all CAD personnel Department-wide.

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APPLICATIONS AND INITIATIVES UNIT – FUNCTIONS. The Applications and Initiatives Unit is responsible for the following:

- Maintaining liaison with and support of the COMPSTAT Division, Support Unit. This includes the preparation of maps, charts, graphs, heat maps and other products needed for the weekly COMPSTAT meeting;
- Preparing crime inspection recommendations for weekly COMPSTAT meetings;
- Providing PALANTIR training and support;
- Preparing Predictive Policing reports weekly;
- Preparing the Los Angeles Strategic Extraction and Restoration (LASER) reports weekly; and,
- Preparing monthly Law Enforcement Officers Killed and Assaulted (LEOKA) report for California DOJ.

SUPPORT UNIT - FUNCTIONS. The Support Unit is responsible for the following:

- Gathering, compiling, and presenting crime, arrest, risk management and other statistical information at the Chief of Police weekly information-sharing COMPSTAT meeting. Essential elements used to present this information are the Profiles and crime and arrest maps;
- Preparing and maintaining of the following profiles: Citywide; geographic Areas; geographic bureaus; Citywide Traffic, Traffic Divisions and several specialized divisions and bureaus;
- Using a myriad of tools and over 36 reports to collect the information for the profiles, crime maps, charts, and graphs presented via audio-visual mediums at the weekly COMPSTAT meetings; and,
- Assisting commands in developing reports to capture parameters for measures of effectiveness of operational needs upon request.

DATA INTEGRITY UNIT – FUNCTIONS. The Data Integrity Unit is responsible for the following:

- The Data Integrity Unit's Officer in Charge is the Department's Uniform Crime Reporting (UCR) Coordinator and is the liaison and point of contact with/between Department personnel, the California DOJ and the Federal Bureau of Investigation (FBI) for all UCR crime classification related questions/concerns/issues;
- Providing UCR training to all applicable Department personnel on an ongoing basis;
- Conducting routine inspections of the Department's classification of crime for all 21 geographic Areas and specialized divisions in an effort to ensure that the crime coding of records is being conducted in compliance with UCR guidelines;
- Maintaining/updating the UCR Decision Trees, Frequently Asked Questions and other related training products and makes them available on the COMPSTAT Division website; and,
- Maintaining liaison with the Office of Operations and the geographic bureaus for all UCR related issues and coordinates with the Bureau Assessor teams on their weekly inspections of crime classifications for their respective bureaus.

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SPECIAL PROJECTS UNIT – FUNCTIONS. The Special Projects Unit is responsible for the following:

- Maintaining liaison with and support of the COMPSTAT Division, Support Unit. This includes the preparation of maps, charts, graphs, heat maps and other products needed for the weekly COMPSTAT meeting;
- Acting as the Division's webmaster, posting all applicable reports, graphs, charts, profiles, etc., onto the COMPSTAT Division website weekly;
- Maintaining the COMPSTAT Division Dropbox;
- Producing ad hoc reports, maps, charts, graphs, etc., on a routine basis for the Chief of Police, all Department Command Staff, the Mayor's Office, the City Attorney's Office, the City Controller's Office and all City Council Offices as needed;
- Coordinating with Information Technology Bureau's Application Development and Support Division personnel on a weekly basis regarding the classification of crimes;
- Providing Crime Analysis Mapping System (CAMS) training on an as-needed basis to all applicable Crime Analysis Detail (CAD) personnel; and,
- Preparing crime statistic reports on a daily basis for all applicable command staff.

SPECIAL LIAISON. The COMPSTAT Division is responsible for maintaining liaison with:

- Information Technology Division to coordinate the installation, maintenance and servicing of COMPSTAT and Crime Analysis Detail computer equipment and software;
- Application Development and Support Division to coordinate support for the Department's CAMS and statistical reports needed for the COMPSTAT process; and,
- Information Technology Bureau and Information Technology Agency to coordinate the integration and compatibility of crime analysis computer systems with other related Department and City software and hardware systems.