

## Subscription to the Register of Media representatives – JOUREG

### Data Protection Notice

Last update: 4.10.2023

The European Parliament processes your personal data in the context of your request for media accreditation to access its premises.

We process your personal data pursuant to Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (the 'Regulation').

We provide you with the information that follows based on Articles 15 of the Regulation.

#### 1) Who processes your personal data (data controller)?

The European Parliament ('EP') is acting as the controller and the department responsible for the processing is the Directorate for Media in the Directorate-General for Communication, represented by its Director.

You can contact the controller at [DGCOMM-Medias@europarl.europa.eu](mailto:DGCOMM-Medias@europarl.europa.eu), or at the following postal address: European Parliament, Direction-General for Communication, rue Belliard 80, B-1049 Brussels.

#### 2) What is the purpose of the processing of your personal data?

We process your personal data in order to: a) provide means to journalists to request media accreditation both short-term and annual to access the European Parliament premises to cover its activities; b) provide means to journalists to manage by themselves the data of their request for accreditation; c) verify that the applicant is *bona fide*; d) transmit personal data to political groups.

#### 3) What is the legal basis for the processing?

The lawfulness of the processing is based on Article 5(1)(a) of the Regulation (EU) 2018/1725, meaning the processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body in conjunction with the [Rules for Media Accreditation](#) together with Article 5(1)(d) of the

Regulation, i.e., your consent. You can withdraw your consent for the processing of your personal data at any point, without affecting lawfulness of the processing based on consent before its withdrawal.

#### **4) What personal data do we process and where did we get your personal data?**

We process the following personal data:

- name and surname;
- gender;
- contact details (email address and phone number);
- date of birth;
- nationality;
- ID document: type, number and expiration date;
- photo;
- name, type of media (Social media, Audiovisual Radio, Audiovisual TV, News agency, Online press only, Written Press); and country of Media to which journalist belongs to;
- role of the journalist within the Media (Journalist, Camera operator, Photographer, Producer, Technician, Other, Journalism student, Social media producer, etc.);
- Media identification proof (copy of a valid press card) or letter signed by the editor in chief publisher or head of office for the media representative assignment;
- Proof that the main or second residence is in or near the three official seats of the European Parliament (Brussels, Strasbourg, Luxembourg) by means of either a copy of an identity card or passport, or a copy of proof of residence or address, or an accommodation rental contract;
- date and purpose of the visit.

For freelancers only, we process additionally:

- proof of journalistic activity (proof of recent by-lined publications and corresponding proof of payments).

#### **5) How will your personal data be processed?**

Once you create your personal profile in the platform, your personal data are encoded and stored in an internal contacts management database hosted on the servers of the European Parliament. Access to the database

is password protected and granted to the authorised staff members of the Directorate General for Communication. The data collected is also shared to the Directorate General for Security and Safety to verify whether the person is *bona fide*.

Additionally, some categories of personal data (name and surname; country, type and name of media; email; phone number) may be transmitted to the political groups formed under the Rules of Procedure of the European Parliament. Such transmission is also subject to consent; for this, a specific box needs to be ticked when registering in Joureg.

**6) For how long will your personal data be stored?**

The profile created in Joureg remains active as long as the user updated his/her profile. If the user does not update the profile 15 days before the period of one year, the user will receive a warning mail about the deletion of the account. If the user does not update the profile, the account will be deactivated but the data will remain in the system for a maximum of one year. After the lapse of one year, the data will be permanently deleted from the system.

**7) Who are the recipients of your personal data?**

The recipients of your personal data are authorised staff of the Directorate-General for Communication (DG COMM) and the Directorate-General for Security and Safety (DG SAFE) of the European Parliament for the *bona fide* check.

Political groups might be recipients of your personal data (name and surname, country and name of media, email and phone number) following their request.

**8) Will your personal data be shared with a non-EU country or international organisation?**

No, your personal data will not be shared with a non-EU country or international organisation.

**9) Are any automated processes and/or profiling used to make decisions which could affect you?**

No.

**10) What rights do you have?**

You have the following rights:

- Right of access to your personal data.
- Right to rectification of your personal data.
- Where applicable - Right to erasure of your personal data.
- Where applicable - Right to restriction of processing.
- Where applicable - Right to data portability.
- Where applicable - Right to object to processing.
- Where applicable - Right to withdraw your consent at any time, without affecting the lawfulness of processing based on consent before its withdrawal.

If you would like to exercise your rights or have questions concerning the processing of your personal data, you may address them to the data controller via the functional mailbox [DGCOMM-Medias@europarl.europa.eu](mailto:DGCOMM-Medias@europarl.europa.eu) or by post, in a sealed envelope, to European Parliament, Direction-General for Communication, rue Belliard 80, B-1049 Brussels. We will consider your request and reply within one month.

- Right to lodge a complaint: If you have any remarks or complaints regarding the way we process your personal data, you can contact the European Parliament's data protection officer at [data-protection@europarl.europa.eu](mailto:data-protection@europarl.europa.eu).

You have, in any case, the right to lodge a complaint with our supervisory authority, the [European Data Protection Supervisor](#), by writing to [edps@edps.europa.eu](mailto:edps@edps.europa.eu).