

Minutes, Council Meeting 2015

30th March - 2nd April, 2015

Newcastle, UK

In Attendance:

President	Chen Jun (CJ)
Secretary General	Christian Heipke (CH)
First Vice President	Orhan Altan (OA)
Second Vice President	Marguerite Madden (MM)
Congress Director	Lena Halounová (LH)
Treasurer	Jon Philip Mills (JPM)

Guests: Ian Dowman (ID), Chair ISAC - starting March 30 pm
Gunter Schreier (GS), Chair IPAC) - March 31 pm - April 2 am
Elaine van Ommen Kloeke (EOK), Elsevier) - April 1 am

Minutes:

ISPRS Headquarters Annette Radtke (AR)

Agenda

1. Opening remarks.....	3
2. Approval of Agenda.....	3
3. Review of previous meetings.....	3
3.1. Approval of minutes of CM, Hyderabad, 8th - 13th December, 2014	3
3.2. Review of council action lists.....	3
4. Science issues	3
4.1. ISPRS vision paper	3
4.2. ISPRS Journal of Ph&RS theme issue for Congress	3
4.3. IJ-GI theme issue, after congress.....	3
5. Policy matters and society management	3
5.1. Restructuring of Commissions and meeting structure, statues & bylaws	3
5.2. ISPRS Geospatial Week	4
5.3. Strategic Plan actions.....	4
5.4. Reports from the Regional Representatives	4
6. Review of Technical Commission composition	4
7. The XXIII Congress in Prague 2016	5
7.1. Lessons learnt from Melbourne	5
7.2. Conference management system and review.....	5
7.3. List of action items prior to congress, incl. awards brochure.....	5
7.4. Awards	5
7.5. Programme, sessions and session titles.....	6
7.6. National Mapping and Cadastre Agency Forum and Space Agency Forum	6

7.7.	Tutorials	6
7.8.	Other preparations	6
8.	ISPRS Membership.....	6
8.1.	Individual membership	6
8.2.	Update of other Membership Categories	7
9.	ISPRS Publications	7
9.1.	ISPRS Annals and Archives	7
9.1.1.	Indexing of Archives and Annals.....	7
9.1.2.	Status of ISPRS Archive repository, incl. digitalisation of old material	7
9.2.	ISPRS Journals.....	7
9.2.1.	ISPRS Journal of P&RS	7
9.2.2.	The International Journal of Geo-Information	7
9.3.	Book Series.....	8
9.4.	eBulletin	8
9.5.	GIM and Geoinformatics page.....	8
10.	Financial affairs.....	8
10.1.	Treasurer activities report.....	8
10.2.	Update on subscription payments received to date / members in arrears.....	8
10.3.	Financial report 2014.....	8
10.4.	Current 2015 financial position against budget	8
11.	ISPRS Committees.....	8
11.1.	ISAC	8
11.2.	IPAC	8
11.3.	New International Industry Advisory Committee	9
11.4.	ICORSE - ISRSE meeting in Berlin, May 2015.....	9
12.	Relations with international and other organisations	9
12.1.	IAA - IAF (GS).....	9
12.2.	Geospatial World Forum.....	9
12.3.	ICSU - Future Earth.....	9
12.4.	JBGIS.....	9
12.5.	GI-N2K.....	9
12.6.	IGSM 2016 sponsor request.....	10
13.	Coming meetings.....	10
13.1.	Meetings to be attended by Council members.....	10
13.2.	Prague Joint Meeting (LH).....	10
13.3.	Next meetings	10
14.	Any other business	10
14.1.	Message from SIFET concerning Giovanna Togliati memorial	10
14.2.	Repository for historical items	10
15.	Closing	10

Minutes

1. Opening remarks

CJ thanked JPM for hosting the meeting and for the friendly hospitality and opened the meeting on March 30 at 10:50 am.

2. Approval of Agenda

The agenda was approved.

3. Review of previous meetings

3.1. Approval of minutes of CM, Hyderabad, 8th - 13th December, 2014

The minutes were approved.

3.2. Review of council action lists

The action lists were updated.

4. Science issues

4.1. ISPRS vision paper

A draft of the P&RS section has been prepared by CH. CJ and ZL are working on the GIS part. The aim is to send a final draft to all authors for comments by April 20, 2015.

4.2. ISPRS Journal of Ph&RS theme issue for Congress

Nearly all commissions have agreed to contribute, additional authors have proposed titles; the deadline is May 15, 2015. A maximum of ten papers is expected.

4.3. IJ-GI theme issue, after congress

A Call for Papers draft with a deadline for 15th October, 2015, has been drawn up and is awaiting approval from Wolfgang Kainz. The theme is *State of the Art of Integrated Geo-Information and Social Media*.

5. Policy matters and society management

5.1. Restructuring of Commissions and meeting structure, statutes & bylaws

The present status of the running ballot which closes on April 25, 2015, was discussed. In order to show a strong case at the GA, participation of as many members as possible is desired. Cnl members are to encourage the OdM's, they have access to, to vote.

Any changes in the statutes & bylaws are to be voted upon during the GA in Prague in 2016. CH is to ask OdM's for suggestions, MM is to prepare a draft of changes for the Statutes, to be presented at the GA in Prague.

Action 15/1001: CH to widely publish the results of voting, by May 31, 2015.

Action 15/1002: CH to adapt the Orange Book to new structure in case of positive vote, by May 31, 2015.

Action 15/1003: CH to invite all Ordinary Members to make suggestions for changes of statutes & bylaws with a deadline of Sept. 1st, 2015, to be decided upon in Prague, citing the relevant paragraphs, by May 31, 2015.

Action 15/1004: MM to prepare a draft of changes for the Statutes, by June 30, 2015.

5.2. ISPRS Geospatial Week

Proceedings: Each individual workshop may decide to publish an independent vol. of the Annals. One common GSW volume of the Archives is to be published, containing all papers accepted based on abstract review of all workshops.

NP is asked to take responsibility for the editing of the Archives volume of the GSW. If desired he can appoint a co-editor.

ID and NP are asked to act as guest editors for a ISPRS J Ph&RS Theme issue of the GSW, which is planned to contain two papers from each workshop. The workshop organisers are asked to encourage authors to submit papers for the Theme issue.

Finances: JPM is to contact NP regarding financial matters, including free registration and accommodation for Cnl and ID, and free registration for the three editors-in-chief of the journals.

Future GSW: A bidding process is to be introduced for future GSW. Bids will be accepted from any interested organisation. During a Geospatial Week the site of the next Geospatial Week shall be selected from proposals received. It is suggested that the committee be composed of the Director of the current and the previous Geospatial Week, the chairs of the workshops being held at the current GSW, the ISAC Chair, the IPAC Chair, and three members from Council (e.g. President, Secretary General and Treasurer).

Action 15/1005: CH to contact NP and ID regarding the publication issues of the GSW, by April 15, 2015.

Action 15/1006: JPM to contact NP regarding finances of GSW, by May 15, 2015.

Action 15/1007: CH to prepare and distribute a document explaining the bidding process for future GSW, by April 30, 2015.

5.3. Strategic Plan actions

Five task forces were formed to implement the ISPRS strategic plan (see Minutes of CM, Hannover 2013):

- TF1, Membership development, Chair: CH
- TF2, Scientific Meeting Structure, Chair OA
- TF3, Marketing, Chair LH
- TF4, Outreach and Capacity Building, Chair MM
- TF5, Scientific Vision, Chair CJ

Reports Items from these are to be forwarded to OA in preparation for the Prague Congress.

Action 15/1008: TF Chairs to send report to OA, by April 30, 2015.

5.4. Reports from the Regional Representatives

The positions of Regional Representatives have been introduced to liaise with countries in the respective regions and to initiate new contacts in order to improve visibility of ISPRS, e.g. in the context of Individual Membership and in connection to the ICSU Regional Offices.

CH is to contact the three Reg Reps and to ask for written reports prior to the winter CM 2015/2016. CH is also asked to invite them to attend that CM.

Action 15/1009: CH to ask for written reports from all Reg Reps prior to the winter CM, and to invite them to that meeting, by April 30, 2015.

6. Review of Technical Commission composition

All TCs run well, the total ISPRS income of the symposia was CHF36 000.

7. The XXIII Congress in Prague 2016

7.1. Lessons learnt from Melbourne

Cnl shortly reviewed the list drawn up after the 2012 Melbourne Congress.

7.2. Conference management system and review

LH and her team have selected the software system etouches for management of the Congress. etouches will be used for registration, hotel bookings and social programme bookings.

For paper handling and reviewing the system ConfTool was selected.

7.3. List of action items prior to congress, incl. awards brochure

Cnl shortly reviewed the material provided. LH is asked to update the list of actions prior to the Prague Congress.

Action 15/1010: LH to update the action list prior to the Prague Congress, by April 15, 2015.

7.4. Awards

OA was asked to update the material relating to the awards for the Prague Congress. Cnl members listed in this material are subsequently to take action with regard to the relevant tasks. CH is to contact web editor Markus English (ME) to set up a web interface for nomination of awards.

Action 15/1011: OA to update the list relating to the awards for the Prague Congress, by April 15, 2015

Action 15/1012: CH to contact web editor Markus English and ask him to set up a web interface for nomination of awards, by April 15, 2015.

Action 15/1013: CJ to invite all members to the Congress and inform them about the awards, by June 15, 2015.

Action 15/1014: CH to inform all Ordinary Members about the awards to be presented in Prague and to invite nominations, in particular the Brock Gold Medal, by June 15, 2015.

Cnl discussed the Honorary Member Committee, consisting of 7 individuals and being chaired by the most recently elected Honorary Member.

The following persons were nominated:

3 Honorary members: ID (Chair), Deren Li, Gottfried Konecny

3 previous Council members: John Trinder, Michael Renslow, Manos Baltsavias

1 current Council member: Chen Jun

Action 15/1015: CH to invite nominations for Honorary Members from all Ordinary Members to be sent to ID with a deadline of July 1st, by April 30, 2015.

Action 15/1016: ID to invite all members, ask them whether they are prepared to serve on the committee and report back to Cnl, by June 15, 2015.

Cnl also discussed the Fellow Member Committee, consisting of 5 individuals. In 2012 the GA elected John Shi and Stefan Nebiker to the Committee, Council nominated Costas Armenakis and Paul Newby from among the Fellows. In addition, a Honorary Member, to be selected by the HM, will be part of the Committee. Ideally, this HM would serve as chair of the committee. ID is asked to contact all HM and to suggest a name to Cnl.

Action 15/1017: CH to contact HM and to ask for a suggestion of a name for chairing the committee to Cnl, by May 31, 2015.

Action 15/1018: CH to invite nominations for Fellows from all Ordinary Members to be sent to the Commission Chair with a deadline of October 1st, by June 15, 2015.

7.5. Programme, sessions and session titles

LH is to request a response from TCP's for Theme sessions and ask individuals from other societies with respect to Special Sessions.

Cnl also discussed a list of plenary speakers and speakers for the NMCA and the Space Forum. Further decisions will be made during the telecom at the end of April.

Action 15/1019: CJ and LH to invite speakers of plenary sessions and Forums once they have been decided, in due time.

7.6. National Mapping and Cadastre Agency Forum and Space Agency Forum

CH reported that IAA has accepted to join the Space Forum as co-organiser of the Space Forum. An answer from ICORSE for the Space Forum and from UN-GGIM for the NMCA Forum is still pending.

A call for papers will be included in the 2nd Announcement, as well as an individual announcement of both Forums. In addition, a list of speakers to be invited will be set up. For both forums commercial organisations should also participate.

GS agreed to help with the Space Forum after he has finished his duties with respect ISRSE 2015 in Berlin (i.e. as of middle of May).

From Cnl CJ takes responsibility for the Space Forum (together with GS); CH and LH are asked to take responsibility for the NMCA Forum.

A list of potential speakers is to be drawn up and financial implications are to be considered.

For the Forums promotion material is to be set up. During the UN-GGIM meeting in August in New York the NMCA Forum should be advertised.

Action 15/1020: CJ and GS to take responsibility for the Space Forum, after May 15, 2015.

Action 15/1021: CH and LH to take responsibility for the NMCA, starting immediately.

Action 15/1022: Cnl to set up a list of speakers to be invited to the Forums, by April 30, 2015.

Action 15/1023: Cnl to prepare promotion material for the Forums, by June 15, 2015.

7.7. Tutorials

LH is awaiting feedback in this regard.

7.8. Other preparations

OA reported that Cnl attendance for the Congress will be necessary several days prior to the opening.

For the Summer School, which takes place before Congress begins, accommodation and catering is organised and the programme is developing.

A media partner contract with GIM has been signed - GIM will provide the daily newspaper from 13th to 19th July, 2016. It was decided to publish a printed version along with the digital.

V1 Media is a new additional partner.

8. ISPRS Membership

8.1. Individual membership

To date, 214 IdMs are registered. OdMs are informed of IdMs from their country twice yearly.

Action 15/1024: AR to consult with ME how to best send membership renewal reminder to IdMs, by October 31, 2015

Action 15/1025: AR to forward IdM lists to OdMs, together with letter from CH, by June 30, 2015.

8.2. Update of other Membership Categories

CH reports on recent updates.

9. ISPRS Publications

9.1. ISPRS Annals and Archives

9.1.1. Indexing of Archives and Annals

Archives and Annals have been accepted for DOAJ.

9.1.2. Status of ISPRS Archive repository, incl. digitalisation of old material

The digitalisation of the repository has begun and is expected to take some time.

9.2. ISPRS Journals

MM explained journal strategy and asked for comments from Cnl.

Action 15/1026: Cnl to give feedback on journal strategy to MM, by June 1, 2015.

9.2.1. ISPRS Journal of P&RS

MM reported that the new EiC, Qihao Weng (QW) is working well and that the other EiC, Derek Lichti (DL), has reported his work load being significantly reduced. 2014 saw an increase of 76% in submissions in comparison to 2012. The impact factor dropped slightly in 2013, and it is expected to drop again slightly in 2014. Paper handling speed is the main criticism of authors. DL reported to being pleased with Elsevier and has monthly Skype contact with EOK. Also, the two vacancies for the Helava Award Jury have been filled.

EOK reported a 30% growth rate in 2014 compared to 2013. 14 papers were published open access, a rate of 6.9% of accepted papers. Overall, authors are satisfied with the Journal. However, publication speed needs improvement to compete with other journals. A strategy to increase the impact factor of Theme issues has to be found.

EOK suggested to hold a one and a half hour *Workshop for Authors* at the Prague Congress which would possibly fit in well with the Youth Forum.

There is room for improved interaction between ISPRS and the Elsevier website, e.g. the GSW2015 and Prague Congress banner can be placed on the Elsevier website. Email marketing can be used 4 times per year, for example, to advertise coming events, such as the Helava nominations etc.

A brochure advertising the Journal is presented at Elsevier events.

EOK requests a list of ISPRS requirements and expectations to enable her to submit a proposal for future collaboration.

EiC's are to be invited to Montpellier. Possibly EOK's manager, Gert Jan org Geraeds, will attend also (EOK will be unable to come). DL's travel will be covered by ISPRS, and QW's by Elsevier.

Action 15/1027: LH to contact Elsevier regarding a workshop for authors during Congress, by June 30, 2015

Action 15/1028: MM and JPM to contact EOK to submit requests for the journal as input for a proposal for continued collaboration, by April 30, 2015

Action 15/1029: JPM to invite EiCs to GSW Montpellier, by April 30, 2015.

9.2.2. The International Journal of Geo-Information

The journal continues to receive submissions on emerging topics and is running well. Current publishing fees are 150 CHF (250 CHF for extensive editing).

Indexation in Scopus and the Web of Science is expected in mid 2015.

9.3. Book Series

Taylor and Francis have contacted Zhilin Li with regard to the future of the series in general, including a new publishing agreement. They suggest the Series also be mentioned in the eBulletin, as with all other ISPRS publications.

Action 15/1030: CJ to contact ZL to discuss the future of the book series and to report to Cnl, by June 30, 2015.

9.4. eBulletin

The eBulletin editorial list was updated.

9.5. GIM and Geoinformatics page

The responsibility pages were updated.

10. Financial affairs

10.1. Treasurer activities report

JPM reported about his recent activities. The credit card system is now implemented and new member details are updated as acquired.

10.2. Update on subscription payments received to date / members in arrears

An agreement between ISPRS and AARSE exempts both parties from paying fees. No further invoices are to be issued.

CH is to contact the Korean AsM and explain the member structure within ISPRS. He will also contact OdM Ireland regarding the offered advance payment.

OdMs which no longer exist may be excluded from the member list, but the decision is to be endorsed by the GA.

During his visit to South America in May 2015, CH is to negotiate ways to lower the arrears with the OdM he visited.

Due to years of arrears the following members are to be discontinued:

StM's 40054 Infomap, 40103 Senson, 40105 Virtual Geomatics, 40077 Global Scan Technologies

10.3. Financial report 2014

JPM awaits approval of the financial report by the Financial Commission

10.4. Current 2015 financial position against budget

The current financial position against budget was presented, it looks good. The 2016 budget was also discussed.

11. ISPRS Committees

11.1. ISAC

ID reported on the activity of ISAC in 2014 which mainly consisted of advising in regards to the restructuring of the Technical Commissions. He has been elected as the Chair of the Scientific Committee for the GSW2015. Future activity will include publicity and theme topics for the Congress programme, and advisory issues when necessary, also related to the vision paper.

11.2. IPAC

IPAC council consists of 15 members, some of whom are not active.

GS reported on the IPAC Workshop, held in Antalya in 2013, and on the contributions to the TC restructuring. He also reported on IPAC attendance at various international partner meetings during 2014, including GEO Ministerial Summit, in Geneva, and UNOOSA Meeting in Vienna. The next IPAC meeting will take place in Berlin during the ISRSE2015.

11.3. New International Industry Advisory Committee

An International Industry Advisory Committee is to be installed, consisting of members with an industrial background, who are answerable to ISPRS Cnl. The chair should be someone proactive with knowledge of ISPRS. Various proposals for the Chair position are discussed. The committee is to liaise with the ISPRS Congress Director and Treasurer.

Action 15/1031: CH to approach potential chairpersons, by April 30, 2015.

11.4. ICORSE - ISRSE meeting in Berlin, May 2015

GS reports on the status of preparations.

12. Relations with international and other organisations

12.1. IAA - IAF (GS)

GS has been elected chairman of the IAF - EO committee. He gave a short account of the structures within the IAA and the IAF. The next International Astronautical Congresses will take place in Jerusalem in 2015, in Mexico 2016 and Bremen 2017. GS requested ISPRS support and collaboration, and suggested a joint session for the Bremen meeting in 2017.

12.2. Geospatial World Forum

In 2015 the forum takes place in Lisbon. ISPRS will be involved in a workshop on Earth Observation. ID is organising this workshop in cooperation with EARSeL. There will be three sessions of five papers. ID reported on the good collaboration with GeoSpatial Media.

12.3. ICSU - Future Earth

ICSU held its last General Assembly in Auckland last year and OA was elected to the EB for 3 years. OA also reported on the last developments on ICSU especially Future Earth:

He reported that after the long term of the interim secretariat in Paris, ICSU Future Earth Secretariat began its work on 1st of April under the direction of the Future Earth Executive Director, Paul Srivastava in Montreal/Canada. At present, five global hubs function as a single entity, located in Canada (Montreal), France (Paris), Japan (Tokyo), Sweden (Stockholm) and the United States (Boulder, Colorado). These hubs will be complemented by a set of regional hubs which can cover the Middle East and North Africa, Latin America, Europe and Asia. These regional structures are also being developed to ensure broader geographical representation and global diversity in the running of Future Earth.

In the meantime the ISPRS proposal for Mario Hernandez as member of the Engagement Committee of the Future Earth was successful and Mario has also been selected as the chair of the Data Policy Committee.

Unfortunately, ISPRS proposal for the ICSU CSPRS was not successful and ISPRS is waiting for the results of the nomination to the WDS SC committee and the Scientific Project Proposal "Supporting Future Earth with 30m global Land Cover Mapping".

12.4. JBGIS

CJ is to be present as ISPRS representatives at the next meeting, to be held in August 2015.

12.5. GI-N2K

ID reports on progress of the project.

12.6. IGSM 2016 sponsor request

CH received a request for partial funding of geodesy students to organise the IGSM in Munich in 2016. ID mentioned a possible source for funding.

CH is asked to forward this information to the students requesting the funds. Further funding by ISPRS might be available.

Action 15/1032: CH to forward information on funding possibilities to the students requesting the funds, by April 30, 2015.

13. Coming meetings

13.1. Meetings to be attended by Council members

The Cnl attendance to international meetings list was updated.

13.2. Prague Joint Meeting (LH)

Meeting organisation is well under way. Student Consortium representatives are to be invited.

LH has not heard from Trimble regarding the meeting planned for Monday the 6th July.

Action 15/1033: LH to invite rep. of Student Consortium to CM, by April 30, 2015.

13.3. Next meetings

The winter meeting is currently planned for Beijing from 11-15 January, 2016 and the spring Joint meeting for Dubai, from 14 - 18 March, 2016 (not: both dates may change!!!).

Regional Reps are to be invited to the Winter Cnl Meeting.

Action 15/1034: CJ to confirm winter meeting dates, by June 30, 2015.

Action 15/1035: OA to confirm spring meeting dates, by June 30, 2015.

14. Any other business

14.1. Message from SIFET concerning Giovanna Togliatti memorial

CH is to ask GK to write a message for the memorial of Giovanna Togliatti.

Action 15/1036: CH to ask GK to write a message for the memorial of Giovanna Togliatti, by April 15, 2015.

14.2. Repository for historical items

A central depot for plaques and other items of historical value is to be found.

Action 15/1037: OA to discuss the possibility for a permanent deposit for plaques etc. with TU Vienna., by June 30, 2015.

15. Closing

CJ thanked JPM again for the warm hospitality and organisation, and closed the meeting at 18.30, Wednesday, April 1st.