

Minutes, Council Meeting 2016

15 + 18 March, 2016

Dubai

In Attendance:

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| President | Chen Jun (CJ) |
| Secretary General | Christian Heipke (CH) |
| First Vice President | Orhan Altan (OA) |
| Second Vice President | Marguerite Madden (MM) |
| Congress Director | Lena Halounová (LH) |
| Treasurer | Jon Philip Mills (JPM) |

Minutes:

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| ISPRS Headquarters | Annette Radtke (AR) |
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Minutes

1. Opening Remarks

CJ welcomed Cnl and opened the meeting at 9:15.

2. Approval of Agenda

The agenda was approved.

3. Review of Previous Meetings

3.1. Approval of Minutes of CM, Beijing, January 7-9, 2016

The minutes from Beijing were approved.

3.2. Review of Council Action Lists

The action list was updated.

4. Science Issues

4.1. ISPRS Journal of Ph&RS Theme Issue for Congress

A general consensus was agreed upon for the procedure to be used in cases of plagiarism for publications in Archives and Annals. Such papers will be formally withdrawn by the SG, and an editorial note explaining the withdrawal will be added to the paper.

4.2. Status and Future - Scientific Initiative

Cnl concerned itself with the efficiency of the initiatives and requested a review of the reports submitted from funded projects by ISAC. ISAC's review voiced positive tendencies and recommended the continuation of the SIs, including a few recommendations to ensure the supported projects are more relevant for ISPRS and the results are made more visible and are accessible for the community. Based on the results it is planned to continue issuing calls for the SI in odd years, subject to availability of resources.

Cnl decided to add SI tasks to the portfolio of the Treasurer. JPM is asked to update the descriptions of the Scientific Initiative procedures in the Orange Book accordingly.

Action 16/1036: JPM to update the descriptions of the Scientific Initiative procedures for inclusion into the Orange Book, by April 01, 2016.

5. Policy Matters and Society Management

5.1. Agenda of General Assembly in Prague

The proposed agenda was reviewed and necessary changes were discussed and amended. JPM, along with two tellers, will oversee the voting procedures at the GA.

Documents for the GA are to be distributed electronically to all Ordinary, Associate, Regional and Honorary Members at the beginning of June and updated versions are to be sent at the beginning of July. At the congress a USB stick for all GA attendees, containing the current version of all documents, is to be provided by LH.

All reports from Cnl are to be submitted to the SG by 30st April.

The details for the registration of participants at the GA were discussed in detail by LH, JPM, AR and CH.

Action 16/1037: Cnl to submit their GA reports to SG, by April 30, 2016.

Action 16/1038: SG to distribute documents for the GA to all members in electronic form, by June 01, 2016.

Action 16/1039: SG to send additional/updated documents to all members, by July 01, 2016.

5.2. Candidates for 2016-2020 Period

Nominations for candidates for the next four year period for Cnl and TCPs have been received for all positions. In general, there is much interest in all positions. Also, at least two bids for 2020 Congress are expected.

MM is to contact Ursa Kanjir and inform her that an election of the Student Consortium Board is to be held at the Congress.

Action 16/1040: MM to inform Ursa Kanjir of the need for an election for SC Board, by April 15, 2016.

5.3. Update of Green Book

CH reported on the status of updating the Green Book. Final changes can still be made until April 30, then the new version will be finalised to be ready for the next Council to use.

5.4. Meetings Close to Congress

The application for the Geoinformatics Summer School in Wuhan, from 19 - 30 June, 2016, was approved as it is not a workshop and thus not considered competition to the Congress.

5.5. New Commission Structure

Council received a few suggestions to extend the description of the content of Commissions in the bylaws. These suggestions can be incorporated if raised at the GA in Prague.

5.6. Strategic Plan Implementation

OA is to present the steps taken towards implementing the Strategic Plan 2010 over the last four years to the GA.

6. The XXIII Congress in Prague 2016

6.1. Programme: Technical Sessions, Theme Sessions, Special Sessions, etc.

To promote the Scientific Initiatives, recipients of SI funding are to be requested to present a poster at the Congress. SI papers, which have been accepted for Congress, will be highlighted as such in the programme.

A poster advertising the SI papers, including presentation dates and times, will be posted in a prominent position.

Action 16/1041: JPM to request posters from recipients of Scientific Initiative funds, by April 15, 2016.

Action 16/1042: JPM to prepare overview poster of SI papers presented, in due time.

6.2. Opening and Closing Sessions, Plenary Sessions

The procedure for the opening and closing sessions was reviewed.

6.3. National Mapping and Cadastre Agency Forum and Space Agency Forum

The status of the programme was reviewed and approved. Forum speakers are to receive free registration for the two days - one day will be covered by the Congress, the other day by ISPRS. Speakers who wish to attend the whole Congress need to pay the Congress registration fee.

On Thursday night, July 14, ISPRS will organise a small reception for the Forum participants, preferably in the Congress Centre. CH is asked to prepare this reception with the help of LH.

Action 16/1043: CH to prepare reception for Forum participants on Thursday night, July 14, with the help of LH, in due time.

6.4. Resolutions

TCPs presented their draft resolutions in the requested format for the new commissions. The current versions were discussed. The final drafts are to be forwarded to OA. A resolutions meeting will take place at Congress, which will be arranged by OA.

6.5. Exhibition

About 70% of the exhibition space has been booked. The Exhibitors showcase will take place during coffee and lunch breaks and will be advertised at the Congress.

6.6. Local Issues

LH will try to organise a Public Outreach Programme, aimed at introducing the science and the ISPRS to the local public before or during the Congress.

6.7. Awards

Applications for all awards have been received, the selection process is ongoing.

The awards will be presented as follows:

Opening Ceremony: Honorary Member, Fellows, The Brock Gold Medal, The Otto von Gruber, The U.V. Helava Award (incl. runner ups)

First Plenary Session: The Samuel Gamble, The Wilhelm Schermerhorn

Second Plenary: The Schwidofsky Medal, The Eduard Doležal Award

Third Plenary: The Wang Zhizhuo Award, The Karl Kraus Medal

Gala Dinner: The Frederick J. Doyle, The Giuseppe Inghilleri Award, The ISPRS Prizes for Best Papers by Young Authors

Closing Session: The President's Honorary Citation, Best Posters Awards, the CATCON Prizes

ISPRS will invite the winners of the Young Author Award to the Gala Dinner where the awards are to be presented.

TIF strives to present the IGI Africa Ambassador Award at the Congress. If possible it will be presented during the Exhibitors Reception.

Action 16/1044: CJ and OA to remind awards jurors to finish selection process by April 15, 2016 at the latest, ASAP.

Action 16/1045: CJ to inform awardees of the time and place for the Awards Ceremonies, ASAP after decision.

Donors of Awards are to be reminded that they should prepare the awards and certificates. OA is asked to do so and to let them know the date and time of the respective award ceremony.

Action 16/1046: OA to remind award donors to prepare award and certificates and to tell them date and time of the award ceremony, by May 31, 2016.

Presentation of awards will be supported by one slide per award incl. the reason for awarding a particular recipient. CH is asked to prepare a template, OA is asked to then prepare these slides.

Action 16/1047: CH to prepare a template for the award slides, by April 30, 2016.

Action 16/1048: OA to prepare award slides, in due time.

For all ISPRS Awards, Certificates of Recognition are to be prepared; CH is asked to compile a list and to prepare the Certificates.

Action 16/1049: CH to compile a list of people to receive a Certificate of Recognition for ISPRS Awards and to honour work of other society officers and to prepare the certificates, by June 15, 2016.

Cnl will discuss with ASPRS how to best promote the Brock Award during the Congress. Besides a special reception, other possibilities are being discussed. CH is to contact ASPRS during his visit of the ASPRS Annual Meeting in April.

Action 16/1050: CH to discuss potential Brock reception with ASPRS and report back to Cnl, by April 15, 2016.

The Brock Award winner will be announced in a separate press release. The other awardees will be announced at the Congress.

Action 16/1051: CH to prepare a press release for announcement of the Brock Award recipient and to coordinate distribution, by April 15, 2016.

The Awards Booklet will be produced by the SG, text input is requested from OA. The Booklet will then be forwarded to LH for printing and distribution.

Action 16/1052: OA to prepare text input for Awards Booklet, by April 30, 2016.

Action 16/1053: CH to prepare Awards Booklet as PDF file and transfer to LH, by May 31, 2016.

Action 16/1054: LH to print and distribute Awards Booklet, in due time.

6.8. Travel Grants Programme

Approximately 190 applications have been received for travel grants. The section process is going on and will be finished at the beginning of April.

6.9. Council Schedule during Congress

The council schedule was revised. Some meetings are still to be added. LH will circulate a list of Cnl duties for the various events during the Congress.

Action 16/1055: LH to distribute an updated list of Council duties during Congress, by April 15, 2016.

Action 16/1056: CH to compile a list of speeches to be given by Council members and to distribute to Cnl, by May 31, 2016.

7. ISPRS Publications

7.1. Book Series

The MoA and other documents have been reviewed and the renewed contract is expected to be signed in March 2016.

Action 16/1057: MM to coordinate promotion of new book by Chris Gold, at Congress.

7.2. eBulletin

The next and final eBulletin before Congress will be published in May. LH agreed to write the editorial on the Congress.

7.3. GIM and Geoinformatics Page

The remaining publications up until Congress were allocated.

7.4. Biennial Report 2014/15

The Biennial Report was distributed to Cnl and TCPs, and will be distributed to Members, WG Officers, sister societies etc. in the next few weeks.

8. ISPRS Membership

8.1. Individual membership

Of the 394 registered members in Dec. 2015, 234 of them had re-applied for 2016 as of Dec. 23. To date (March 15, 2016) there are 328 registered Individual Members.

Application forms are to be printed to distribute at Congress.

Action 16/1058: LH to produce application forms for Individual Membership in paper form for distribution at Congress, by July 1st, 2016.

8.2. Changes in other Membership Categories

The Servicio Aerofotogramétrico del General Juan Soler Manfredini de la Fuerza Aérea de Chile (LARS) has been accepted as an Associate Member of ISPRS after the closure of the postal ballot on 18th March.

9. Financial Affairs

9.1. Update on Subscription Payments Received to Date/Members in Arrears

Membership arrears were reviewed. JPM is to ask Ian Dowman to review the list of regional members and advise on possibly unknown reciprocal agreements and members who may no longer exist.

Action 16/1059: JPM to consult with Ian Dowman on membership lists, by April 1st, 2016

9.2. Geospatial Week 2017

The next step in the preparation of the GSW 2017 is to prepare a contract with Wuhan University, the local host.

Action 16/1060: CH to send a draft of the contract for GSW 2017 to Wuhan University, by May 31, 2016

10. ISPRS Committees

10.1. Ad hoc Committee on Standards

The committee is defunct and is dissolved. It can be re-activated when necessary. Cnl is to approach WK in Prague regarding his future representation of ISPRS in ISO.

Action 16/1061: Cnl to approach WK, at Congress in Prague.

10.2. International Industry Advisory Committee

CH will be in contact with Franz Leberl for further developments.

Action 16/1062: CH to contact FL, by April 15 2016.

11. Relations with International and other Organisations

11.1. JBGIS Meeting

The JBGIS meeting during Congress will take place on 13th July. OA and CJ will attend.

11.2. ICSU - Science International

Cnl decided to endorse the initiative of ICSU together with other international societies called Science International on "Open Data in a Big Data World".

Action 16/1063: CH to register endorsement of ISPRS of initiative "Open Data in a Big Data World", by May 01, 2016.

12. Coming Meetings

12.1. Meetings to be Attended by Council Members

The list was reviewed and updated.

12.2. Next Meeting

Pre-congress meeting to take place July 9-11 near Prague.

Post-congress meeting, July 20 at Holiday Inn, Prague.

Action 16/1064: CH to inform potential participants of this meeting, by April 30, 2016.

JM Autumn 2016 – proposal: October 17 - 21, 2016, ACRS, Sri Lanka

Action 16/1065: CH to contact Kohei Cho and/or Shunji Murai about the possibility to conduct the meeting along with ACSR 2016, by April 01, 2016.

Action 16/1066: CH to inform potential participants of this meeting, by May 31, 2016.

13. Any Other Business

none

14. Closing

CJ expressed his thanks to the Dubai Municipality for the warm hospitality and for hosting the meeting. He thanked Cnl for their participation and closed the meeting at 5pm.