

Agenda, Joint Council and TCP Meeting

17 & 18 October, 2016

Colombo, Sri Lanka

In Attendance:

President	Christian Heipke (CH)
Secretary General	Lena Halounová (LH)
First Vice President	Chen Jun (CJ)
Second Vice President	Charles Toth (CT)
Congress Director	Nicolas Paparoditis (NP)
Treasurer	Songnian Li (SL)

TCP Commission I	Stefan Hinz (SH)
TCP Commission II	Takashi Fuse (TF)
TCP Commission III	Jie Jiang (JJ)
	Ahmed Shaker (AS)
TCP Commission IV	Sisi Zlatanova (SZ)
TCP Commission V	A. Senthil Kumar (SK)
	S.P. Aggarwal (SA)

Guest (for item 6)	Wu Huayi (WH)
--------------------	---------------

Minutes:

ISPRS Headquarters	Annette Radtke (AR)
--------------------	---------------------

Agenda

1. Opening Remarks	2
2. Approval of Agenda.....	2
3. Review of previous meetings.....	2
3.1. Approval of JM minutes of July 20, 2016 (Prague)	2
3.2. Review of TCP Action List.....	2
4. Science and Policy Matters	2
4.1. Results from CM on important Science and Policy Matters	2
4.2. Scientific Initiative.....	3
5. TC Composition and Work Plan (TCPs).....	3
5.1. Proposed WGs.....	3
5.1.1. WG Officers, ToRs and relation to Resolutions	3
5.1.2. WG Officer Commissioning Forms	3
5.2. TC Symposia 2018.....	3
5.2.1. Dates, Locations, Topics	3
5.2.2. Contract for Symposia	3

5.3. TC Websites.....	3
6. Geospatial Week 2017	4
7. ISPRS Publications	4
7.1. Book Series Policy and Plan	4
7.2. Journal Special Issues and TC contribution.....	4
7.3. ISPRS Archives and Annals and ResearchGate	4
7.4. ISPRS eBulletin, GIM, Geoinformatics and TC Contributions	4
7.5. Biennial Reports 2017/18 and 2019/20.....	4
8. Relationships with International and other Organisations	5
8.1. Council Policies on Collaboration with other Organisations	5
8.2. TC Responsibilities.....	5
9. Coming Meetings	5
9.1. Meetings related to TCs	5
9.2. Next Joint Meeting.....	5
10. Any other Business.....	5
11. Closing	5

Minutes

1. Opening Remarks

CH welcomed all participants and thanked them for attending.

2. Approval of Agenda

The Agenda was approved.

3. Review of previous meetings

3.1. Approval of JM minutes of July 20, 2016 (Prague)

The JM Minutes from July 20, 2016 were approved.

3.2. Review of TCP Action List

The action list was updated.

4. Science and Policy Matters

4.1. Results from CM on important Science and Policy Matters

ISPRS slides are on the drop box and can be used for the promotion of ISPRS whenever suitable. TCPs are asked to forward them to event organisers so that these can present a selection from the ISPRS slides during the opening ceremony of their event.

A committee was formed in July 2016 after the Prague Congress to revise the reviewing process and further develop it for future events. The committee is led by NP, members are LH, NP, SZ, FR, and SH. George Vosselman and Uwe Stilla, and possibly other members, are to be approached to join the committee. NP was asked to initiate formation of the committee.

NP explained the reviewing process planned for the next Congress: two submission types should be offered: (a) extended abstracts followed by final papers, and (b) full papers. It is proposed to use the tool *Easy Chair or ConfTool*.

NP suggested developing an ISPRS knowledge portal with videos or audios of oral presentations for open access, also for the use of those who cannot attend events.

4.2. Scientific Initiative

The call for Scientific Initiatives was issued on September 19, 2016. Members of WGs, with approval from WG officers, can apply for projects which will advance ISPRS, by January 1, 2017. TCPs are to evaluate the projects and then submit recommendations to the Treasurer, by January 16, 2017. Decisions will be made by a group of Council (SL, CT, NP) and will be announced on January 23, with funding available from February 1, 2017.

5. TC Composition and Work Plan

5.1. Proposed WGs

5.1.1. WG Officers, ToRs and relation to Resolutions

TCPs presented their planned commissions and WG structures. Overlaps and co-operations were discussed in relation to ToR. Necessary changes were discussed and will be amended. Based on the presentations and the comments received by ISAC, Cnl approved the proposals of the TCPs.

The discussion about new WG officers confirmed that ISPRS should always focus on good international distribution of WG officers. It was agreed that a single person may only hold one position.

5.1.2. WG Officer Commissioning Forms

The commissioning forms for WG Officers are to be completed and it is to be ensured that officers are aware of their responsibilities, in particular with respect to reviewing as well as fast and reliable communication.

Action 16/2011: TCPs to collect Commissioning Forms from WG Officers, by Dec. 31, 2016.

5.2. TC Symposia 2018

5.2.1. Dates, Locations, Topics

Comm	Date	Location	Country
I	October 9-14	Karlsruhe	Germany
II	June 4-7, or July 3-6	Riva del Garda	Italy
III	May 6-8	Beijing (or Tianjin)	China
IV	end of Oct. or beginning of Nov	Delft	The Netherlands
V	Dec. 10-14	New Delhi	India

Locations and dates are tentative and should be finalized as soon as possible.

Action 16/2012: TCPs to finalise dates, locations and topics of symposia, by Dec. 31, 2016.

5.2.2. Contract for Symposia

The contract templates are in the Orange Book. In their own interest, all TCPs should sign the contract between the organization hosting the symposium and ISPRS at least one year before the Symposium.

Action 16/2013: SL and TCPs to prepare Symposia Contracts for signature between host and CH, one year before each Symposium.

5.3. TC Websites

Submissions for the new Commission structure will be requested by ME to put on the web site.

Action 16/2014: ME to request submissions from TCPs for web pages, by Nov. 15, 2016.

6. Geospatial Week 2017

The GSW contract was signed by CH and Deren Li. The International Programme Committee was discussed and the Chinese group will approach ISAC Chair Ian Dowman to chair this Committee.

WH presented the status of the proposed programme for the GSW 2017. It was discussed in detail with all TCPs. Most interested WGs already submitted their plans to organize a WS during GSW 2017 via the respective TCPs, some changes to the well developed programme may still occur.

The GSW link to the ISPRS web site will be installed as soon as the web site is prepared.

Action 16/2015: WH to contact ISPRS webmaster to add GSW 2017 link to ISPRS site, by Oct. 31, 2016.

Action 16/2016: WH and his team to set up International Programme Committee in consultation with Ian Dowman, by Nov. 15, 2016.

Action 16/2017: WH to keep Council informed about the progress of GSW preparations, in due time.

7. ISPRS Publications

7.1. Book Series Policy and Plan

As mentioned by CT one new book is planned in this series, containing important papers in the history of ISPRS to celebrate the 80th anniversary of the ISPRS Journal of Photogrammetry and Remote Sensing.

7.2. Journal Special Issues and TC contribution

DL expressed his desire to implement changes with the Theme Issues. CH and CJ are to meet with DL in Wuhan in the middle of October.

7.3. ISPRS Archives and Annals and ResearchGate

The International Archives of the Photogrammetry, Remote Sensing and Spatial Information Sciences are now indexed under the Engineering Index.

The possibility to upload ISPRS proceedings papers to ResearchGate was discussed. Both, Annals and Archives are published under the Creative Commons License. Therefore Individual authors may upload their papers if they so wish to.

7.4. ISPRS eBulletin, GIM, Geoinformatics and TC Contributions

TCPs are encouraged to submit articles, information and news to the SG for the eBulletin.

TCPs are to ask organisers to report on ISPRS events. A concise report together with some photographs should be sent to SG, preferably within one month after the event.

7.5. Biennial Reports 2017/18 and 2019/20

TCPs are required to submit TC reports for the Biennial Report. The reports will be produced twice during the periods between Congresses. Samples can be found on the web site under publications/biennial reports.

Action 16/2018: AR to make sure that some copies are available as examples for the TCPs for the next JM in Wuhan, in due time.

8. Relationships with International and other Organisations

8.1. Council Policies on Collaboration with other Organisations

ISPRS supports cooperation with ICSU, GEO, UNOOSA, JBGIS and similar organisations. In the past, one Council representative has normally attended the meetings. It is recommended to continue this practice.

8.2. TC Responsibilities

TCPs responsibilities were reviewed and amended on the list of Council responsibilities.

9. Coming Meetings

9.1. Meetings related to TCs

TCPs were informed of ISPRS events planned and approved by Council for 2016 and 2017.

9.2. Next Joint Meeting

Wuhan, 18 – 22 September 2017. If possible, attendance throughout the complete week is recommended. All TCPs and Vice TCPs are welcome.

10. Any other Business

Various options for teleconferences were discussed. A decision will be taken after trials with new methods have been made.

11. Closing

LH thanked all TCPs for their great work and careful preparation of the structure of their Commissions and reminded them to be aware of ISAC recommendations.

CH thanked the participants for their time and work and closed the meeting at 15:30.