

**Minutes of the Council Meeting,
1-3 May 2011, ANTALYA**

Attendees

Council:

President Orhan Altan (OA)

Secretary General Chen Jun (CJ)

First Vice President Ian Dowman (ID)

Congress Director Cliff Ogleby (CO)

Treasurer Mike Renslow (MR)

In attendance as special advisor: ISPRS honorary member John Trinder (JT)

In attendance for item 8: ISPRS Web Master Markus English (ME)

In attendance for item 8.1: ISPRS J P&R Editor-in-chief George Vosselman (GV)

In attendance for item 8.1: ISPRS J Geo-Information Editor-in-chief Wolfgang Kainz (WK)

In attendance for item 8.1 and 9.3: ISPRS fellow Manos Baltasavias (MB)

Apology

Second Vice President Ammatzia Peled (AP)

AGENDA

1. Opening
2. Approval of Agenda
3. Review of Council Meetings in Orlando and tele-conference
4. Policy and Strategic Plan Discussions
 - 4.1 Actions from the Strategic Plan
 - 4.2 Council and TCP Composition for the next Term
 - 4.3 Individual Membership
 - 4.4 Statutes and Bylaws
5. Review of Commission Activities
 - 5.1 Feedback on activities of TCPs and WGs
 - 5.2 Guidelines for setting up Working Groups
6. Preparations for the Congress
 - 6.1 Report of Congress Director
 - 6.2 Submission of papers and abstracts
 - 6.3 Plenary Speakers
 - 6.4 List of Meetings at the Congress
 - 6.5 Resolutions
 - 6.6 Administration of young author awards and travel support
7. ISPRS Membership
 - 7.1 Report on status of Ordinary, Associate, Sustaining and Regional Members
 - 7.2 Report and actions on defaulting members

- 7.3 Recruitment
 - 8. ISPRS Publications
 - 8.1 Journals
 - 8.2 Newsletter
 - 8.3 GIM Page
 - 8.4 Book Series
 - 8.5 Archives, Production of Archives Centrally
 - 8.6 Home Page
 - 8.7 Database and Blue Book
 - 8.8 Annual reports
 - 8.9 Silver Book
 - 8.10 Orange Book
 - 8.11 Green Book
 - 9. Financial Affairs
 - 9.1 Treasurers Report
 - 9.2 Ongoing Science Initiatives and Travel Grants
 - 9.3 Funding for Student Consortium
 - 10. Awards
 - 10.1 Applications for awards
 - 11. Foundation
 - 12. ISPRS Committees
 - 12.1 ISAC
 - 12.2 IPAC
 - 12.3 CIPA
 - 12.4 ICORSE
 - 12.5 Ad hoc Committee on Standards
 - 13. Forthcoming Meetings
 - 13.1 Council attendance at meetings
 - 14. Relations with International and other Organizations
 - 14.1 United Nations: COPUOS, CODIST,
 - 14.2 ICSU and the GeoUnions
 - 14.3 GEO
 - 14.4 JBGIS
 - 14.5 GIS Development (GWF, MME)
 - 14.6 EIS Africa; Africa GIS
 - 14.7 OGC
 - 14.8 Others: IEEE-GRSS; AARSE;
 - 15. Reports from Council (All)
 - 16. Other Business
 - 17. Next Council Meeting
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1. Opening

OA opened the meeting and gave an introduction of the objectives of this CM.

2. Approval of Agenda

The above agenda was approved.

3. Review of Council Meetings in Orlando and tele-conference

The minutes Orlando CM and the minutes of the 1st tele-CM were reviewed and approved.

While most actions were completed, there are a few remaining actions.

It was recognized that tele-meeting can speed up discussion and decision making on important and urgent affairs by council members. Council agreed to hold such tele-meetings between all CMs. The next one will be organized in July, i.e., before the coming Melbourne CM.

4. Policy and Strategic Plan Discussions

4.1 Actions from the Strategic Plan

ID prepared a draft letter to Sustaining Members for explaining the ISPRS Strategic Plan and asking for their comments. The implementation progress should be reported to the next General Assembly at the Melbourne Congress.

MR reported on his work for his Marketing Task Force. It had considered how to communicate better with people involved in ISPRS, perhaps by placing advertisements in various publications and developing a robust list on people ISPRS wants to communicate with. A summary will be prepared for comment from members for Council in Melbourne. Also, the Task forces need to liaise with each other.

It was suggested that ID should organize a tele-meeting with MR and AP for discussing the implementation issue of the Strategic Plan.

OA gave a brief review of the progress on the Permanent headquarters. There was support from Vienna, but the new government had been withdrawn its support because of financial restrictions. The possibility of sharing a office with EuroSDR at IGN in Paris France was also proposed, since EuroSDR is also looking for new HQ. OA will speak to the Director of IGN in Vienna during the EuroSDR meeting. Some council members insist that ISPRS should have its own Permanent headquarters, not shared with others. The following are a few suggestions from the discussion:

- Whether the permanent headquarters would be run with or without changing the ISPRS organizational structure still remains a question. An ideal structure of the future organization and operational mechanism of the society needs to be re-thought and well

designed. It may be possible to run the Permanent headquarters with unchanged ISPRS structure.

- Sustainability and cost analysis needs to be carried out. At least 12 years should be assured for hosting of the permanent headquarters for the sustainability of the society. It is estimated that ISPRS could provide US\$30,000- 40,000per annum towards financing the Permanent Headquarters but this figure should be confirmed by MR.
- MR said that ISPRS banking would not be affected if the HQ were in China. Banking is done independently of location of HQ.

Council members were asked to examine the Proposal for Hosting ISPRS Permanent Headquarters as listed in Appendix 2. OA was asked to follow this issue through a face-to-face discussion with SBSM, China and IGN French for investigating all the possibilities and to bring a proposal for planning for a permanent HQ to Melbourne in August 2011. A written proposal with financial and administrative arrangements and should be prepared following the Council meeting in Beijing in 2012 for presentation to the GA in Melbourne in August 2012.

4.2 Council and TCP Composition for the next Term

Possible candidates for hosting Technical Commissions in the next term were briefly analyzed.

4.3 Individual Membership

Both benefits and disadvantages of ISPRS Individual membership were discussed. Benefits could include access to ISPRS Archives, publications, reduced fees for attending ISPRS conferences, though some Council disagreed with restricting access to the Archives. The question as also raised whether individual membership would be based on qualifications, Council were general against any conditions, but such a decision should be left until later. The possibility of student membership was also discussed. It was agreed to finalize proposals and take a final decision in Melbourne GA. ID was asked to prepare a draft paper with the interaction from council and JT.

4.4 Statutes and Bylaws

Nothing to discuss at present.

5. Review of Commission Activities

5.1 Feedback on activities of TCPs and WGs

Some latest news of some WG activities was tabled, including the activities of WG I/1, V/5 Test Project on Urban Classification and 3D Building Reconstruction, WG VIII/2 Symposium on "Advances in Geospatial Technologies for Health". Headquarters was asked to provide a table sheet about the performance of WGs at each CM.

5.2 Guidelines for setting up Working Groups

The document, tabled by ID, for changes to guidelines for setting up Working Groups in the Orange Book was discussed. It was agreed that the optimum number of working groups is

eight, and the maximum is 10, which requires the approval of council. One WG can have up to two co-chairs, but one person can be chair or co-chair of only one WG.

6. Preparations for the Congress

6.1 Report of Congress Director

CO gave a brief report on the preparation of the Congress. Council had provided comments and suggestions on the second announcement and it is now ready for distribution by email and mailing of the printed version shortly. A person has volunteered to seek exhibitors and sponsors. The LOC is seeking a different price for electronic posters. The Gala Dinner will be held at Flemington racecourse. Delegates will travel there by train and return by bus.

It was agreed to organize a Space Agency Forum jointly with IAA and ICORSE. The celebration of the 50 anniversary of ICORSE should be part of this session. There was discussion on what form this would take: a series of presentations on space agency activities, or short presentations followed by longer discussion, the latter was considered to be preferable. The format for the NMO forum also needs to be decided.

6.2 Submission of papers and abstracts

Few TCs have shown an interest in having peer-review process. Council encourages the double tracks, i.e., having both extended abstracts-based reviewing and peer-review of full papers. The decision will be left to the TCPs.

ACTION 11/1340 CO: to follow this issue with TCPs.

ACTION 11/1341 CO: to revise the key words and bring it to CM for discussion.

6.3 Plenary Speakers

The possible names for plenary speakers were discussed.

Manos Baltasvias' request for a change in the date of Youth Forum was approved subject to availability of a room.

6.4 List of Meetings at the Congress

Council activities during Melbourne 2012 Congress was discussed.

6.5 Resolutions

The guidelines for proposing ISPRS resolutions was approved and listed as Appendix 4. This should be put into ISPRS website and Orange Book.

6.6 Administration of young author awards and travel support

The travel support to young authors and delegates from developing was briefly discussed.

6.7 Action Pre-congress

The action pre-congress was discussed and listed as Appendix 5. It was suggested that OA and ID visit the Headquarters this year for helping the preparation of the documents of next GA. The possibility of editing a Congress book was discussed. It was decided to not pursue it because of time constraints and the lack of a champion to manage the preparation of the book.

7. ISPRS Membership

7.1 Report on status of Ordinary, Associate, Sustaining and Regional Members

A new Sustaining Member, IGI has joined ISPRS.
 The status of members is given in the Table 2.

Table 2 Current Status of Active Members

Type	1	2	3	4	5	6	7	8	A	B	C	D	E	Total
AsM	8	1	1											10
OdM	29	22	12	8	3	5	1	5						85
RgM	14													14
StM									6	9	15	33	18	81
Total														190

7.2 Report and actions on defaulting members

Good progress was made by MR for activating some of the defaulting members.

7.3 Recruitment

Since last CM in Orlando, IGI mbH was approved as new StM.

8. ISPRS Publications

8.1 Journals

1) ISPRS J. on PhotoRS

GV gave a detailed report on ISPRS J. on PhotoRS. The excellent progress of the journal was highly appreciated by Council. Several items were discussed and suggestions were proposed.

- There is an excess of publishable papers, and publishing them would require ISPRS to pay extra. GV was requested to talk with Elsevier to obtain and extra 150 pages more this year.
- Increase the subscription fees: an increase in subscription fees was agreed for next year, for more issues and more pages.
- Cover page: The cover page has remained unchanged for a long time and needs to be updated. Selling the cover page is one possible option. The Marketing Task Force of the Strategic Plan will consider this option.
- Scope of Journal: The scope of the ISPRS Journal of Photogrammetry and Remote Sensing should remain the same for the present time.

- Editor-in-Chief: GV does not wish to continue after the current term is finished. Several names were suggested during the meeting and GV was asked to give council list of possible candidates
- Associate editors: Some Associate Eds are not working quickly enough, but also under increasing load. It was agreed that an additional associate editor will be required because of the rapid increasing in the number of papers. A 5th associate editor can start work in 2013 at the start of the new term. Further associate editors may be appointed within the next contract period.
- New contract: It was agreed to stay with Elsevier for the next term. GV was asked to prepare a new contract.
- Propagation of the Journal: It was suggested to make use of the e-bulletin for publishing a list of forthcoming Journal articles.

2) ISPRS International J. on Geo-information

WK gave a brief report on the preparation of the Journal. The contract with MDPI was being prepared by AP, but not completed yet. WK was asked to help the completion of the contract. A draft web site is already available.

It was agreed that the only way for IEEE-GRSS could cooperate with ISPRS on this journal is through this proposal with MDPI. ISPRS will not be prepared to publish a journal under IEEE.

8.2 Newsletter

eBulletin should be published every 6 to 8 weeks otherwise material will be too old. ME reported that ISPRS.org is safe until 2019. Council requested ME to investigate isprs.net as well and perhaps .int if they are not too expensive. The responsibilities for forewords were agreed as given in the following table.

Table 3 Responsibility of E-bulletin Forewords

Month	Deadline	Responsible Persons and Themes
No.4	May 10	CJ
No.5	July 1	CO: Congress Highlight
No.6	August 15	ID
No.7	October 1	AP
No.8	November 15	MR

8.3 GIM Page

The responsibility for GIM pages was discussed and the results are given in the following table.

Table 4 GIM Page responsibilities

Month	Deadline	Responsible Persons and Themes
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August	1 June	CO: Congress
September	4 July	OA: GI4DM
October	3 August	MR: MundoGeo
November	1 September	CJ: Preparation of Congress- visit to congress center, CO provide CJ with congress materials
December	3 October	CO: CIPA Prague, summer school(MMd)
January 2012	1 November	ID: GGIM and NMO
Feb 2012	1 Dec.	CJ: I CORSE – 50 th anniversary, talk with Jim Weber
March 2012	1 Jan	CO: Congress plan
April 2012	1 Feb	ID: ICSU meeting

8.4 Book Series

ID will talk with PA, ISPRS book editor, about the status and future plan of the Book Series. It will be discussed in the next tele-meeting.

8.5 Archives, Production of Archives Centrally

The Service Offer for ISPRS Conferences from Copernicus and the draft contract were discussed with the General Manager Martin Rasmussen. Copernicus will provide abstract, paper and program management (service package A) as well as the registration management (service package B). Service package A will provide Online Tools for Participants, for Session Organizers / Program Committee Members, and Online Program. The output for service package A will include the official meeting website, online program (incl. all abstract PDF files), master PDF file of a program book to be printed & distributed, and master CD of an abstract/paper CD-Rom or the master of an USB flash drive to be duplicated & distributed. Major comments from council are the following:

- The original contact was to handle full papers. This is a master contract between ISPRS and Copernicus. ISPRS TC and WGs will be required to use this service if they are going to produce ISPRS archives, either hardcopy or electronic. Copernicus needs to sign contract with the organizers of every event. The Orange Book needs to be revised accordingly.
- The output abstracts/papers from the Copernicus should be linked to ISPRS web page, and all the files should be transferred to ISPRS if the cooperation will be terminated.
- The possibility to provide ISPRS TIF support to participants from developing countries need to be explored, if they have financial difficulties to pay such service.
- Having the ISPRS archives indexed by EI and SCI is one of the major motivations of the use of Copernicus service. Both ISPRS and Copernicus should do their best to achieve it. If the use of the name ‘ISPRS Archives’ would not help this purpose, a new name (such as ISPRS annuals) can be given to the peer reviewed proceedings.

Council agreed to start the service for all the newly approved ISPRS events from July 2011 and OA signed the contract with Copernicus during the meeting. It was agreed to take the following actions:

8.6 Home Page

The progress of ISPRS home page was discussed and the excellent work of ME was appreciated by Council.

8.7 Database and Blue Book

A new version of the database was distributed.

8.8 Annual reports

Annual reports from some TCs do not follow the format specified in the Orange Book. It was agreed that Annual Reports should be published according to details in the Orange Book in a single newsletter. CO recommends auto generate Annual Reports on the web site.

8.9 Silver Book

Not discussed.

8.10 Orange Book

8.11 Green Book

Not discussed.

9. Financial Affairs

9.1 Treasurers Report

The following items were discussed during the meeting:

- Database and Accounting Software: The Access database is out-of-date and will not function properly in Office 2010 in Windows 7. A simple solution would be to convert the existing database to Excel for the SG activity which is simple to maintain and export to other applications (mailing lists, accounting software, labels). The Treasurer would use an accounting software (such as, QuickBooks) to produce invoices and manage the required reports.
- New Member Classification: It was agreed to create a new member classification, such as “MOU Partners”. With this title they remain in the database for communication purposes, but are not invoiced for fees.

9.2 Ongoing Science Initiatives and Travel Grants

It was decided by Orlando CM to provide funding from TIF to some events.

9.3 Funding for Student Consortium

10. Awards

Honorary members

According to the Bylaws, Honorary Members shall be nominated by a 7-member committee. The committee shall include three honorary members, three members from the three previous Councils plus one current Council member. It was decided by council to appoint the following seven persons: 1) Armin Gruen (Honorary Members, Chair); 2) Gottfried Konecny (Honorary Member); 3) John Trinder (Honorary Member) ; 4) Shunji Murai (Vice President 1996-2000); 5) Larry Fritz (Vice President 2000-2004); 6) Chen Jun (Congress Director, 2004-2008);7) Orhan Altan (President).

10.1 Applications for awards

ME presented details of the web page for submitting nominations for awards. ID requested to finalise fields for each award.

11. Foundation

A report from TIF was tabled.

12. ISPRS Committees

12.1 ISAC

ISAC invited its members to review mid-term symposia. Several personal review reports were tabled. OA recommended change of Chair for next period.

12.2 IPAC

IPAC report 2010 was tabled. Good progresses were achieved by IPAC, including the moderation of joint sessions with IAA for Melbourne.

12.3 CIPA

No written report.

12.4 ICORSE

CJ gave a report on the 34th ISRSE held from April 11 to 13 in Sydney, Australia. It was very well attended. CJ and JT had good discussion with ICORSE members including Per Erick Skrovseth (ICORSE chair), Charles Hutchinson (executive secretary) and Jim Weber.

ICORSE agreed the following actions:

- ICORSE will modify its current TORS to more accurately reflect its future commitments to ISPRS including an update of current membership;
- ICORSE will use its best efforts to organize one or more space agency papers and or sessions for the ISPRS Melbourne Congress;
- ICORSE will make electronic versions of ISRSE proceedings available for posting on ISPRS website;

- ICORSE will work with ISPRS to identify and appropriate means of recognizing the 50th anniversary of ISRSE during the Melbourne Congress;
- ISPRS will use its best efforts to encourage participation of relevant WGs in future symposia convened by ISRSE.

It was agreed by council to strengthen liaison with ICORSE.

OA thank CJ and JT for their contributions to the Symposium.

12.5 Ad hoc Committee on Standards

Not discussed

13. Forthcoming Meetings

13.1 Council attendance at meetings

The meetings at which ISPRS could be represented was discussed

14. Relations with International and other Organizations

14.1 United Nations: COPUOS, CODIST,

A new joint project, VALID, was proposed by JBGIS and UNOOSA, as the continuation of the booklet on Geo-spatial Information for Disaster and risk management- Examples and best practices'. A round table discussion was organized by OA in the evening of May 5, 2011, during the Gi4DM 2011.

ID, Hussein Farah and Jide Kufoniya have organized a workshop to be held before the UN ECA CODIST meeting in Addis Ababa on 2nd May. The meeting attracted 70 participants and was considered to be very successful. TIF had covered the costs of one speaker.

14.2 ICSU and the GeoUnions

OA was nominated to serve as an Ordinary Member of the Executive Board from the National Scientific Members. Final election will be made at the 230th general assembly of ICU in the end of Sept, 2011.

14.3 GEO

The GEO 2012-2015 WORK PLAN was tabled. The next GEO plenary will be organized in Istanbul. OA was asked to participate on behalf of ISPRS.

14.4 JBGIS

The next JB GIS meeting will be held on Monday 4 July 2011 in Paris. OA has completed his chairmanship of the ad-hoc committee on disaster management. OA is going to present a new project called "VALID" at this meeting.

14.5 GIS Development (GWF, MME)

GWF was a very good conference. ID is Editor–Europe for the Geospatial World magazine. Not much is known about MME in Abu Dhabi. It will be good to continue our efforts in Middle East.

14.6 EIS Africa; Africa GIS

OA will go to Africa GEO 2011, in Cape town will give a plenary talk and chair a session.

14.7 OGC

ISPRS signed a MOU with OGC last year and is interested in developing a closer collaboration between OGC. Crowd sourcing to improve geodata quality and disaster mapping are two topics of common interests for future cooperation. A meeting with Steven Ramage (executive director, Marketing and Communication, OGC, sramage@opengeospatial.org) was organized in the afternoon of May 5, 2011.

14.8 AGILE and BoK2

ID reported on a meeting with AGILE, also attended by a representative from TCVI in which it had been decided to continue co-operation on BoK2. There will be a further meeting at the ICA conference in Paris. Mike Jackson, the new president of AGILE wants to continue collaboration with ISPRS.

14.9 Others: IEEE-GRSS; AARSE;

The joint publication of the journal with IEEE- GRSS was discussed. If IEEE- GRSS agrees to get through our current channel, ISPRS will agree on the joint publication.

15. Reports from Council (All)

Reports from council members were tabled and briefly discussed.

16. Other Business

Mobile phone numbers from council members and JT are collected.

17. Next Council Meeting

There will be most probably a Teleconference Council Meeting during the dates of the OA's visit to SBSM beginning of August 2011.

Next Council Meetings were planned as the following. The schedule of next CM and JM at Melbourne from 22-26 August was discussed. Council will meet on Monday 22/8, the JM will be held on Tuesday 23/8, and Thursday 25/8 when the visit to the Conference Centre will occur at 1530. An excursion to Yarra Valley and Healesville will take place on Wednesday 24/8 and then Council will meet on Friday 26/8. Wolfgang Wagner asked Juha Hyypa, Commission VII secretary to attend the meeting.