

CHIANG MAI COUNCIL MEETING MINUTES, UNRESTRICTED

Council Meeting 21st – 25th November, Chiang Mai

Attendees

President	Ian Dowman (ID)
Secretary General	Orhan Altan (OA)
First Vice President	John Trinder (JT)
Second Vice President	Manos Baltsavias (EB)
Congress Director	Chen Jun (CJ)
Treasurer	Stanley Morain (SM)
ISPRS Webmaster	Fabio Remondino (FR) partly for the item 9.5

AGENDA

1. Opening (ID)
2. Approval of Agenda (ID)
3. Review of previous Council Meeting in Istanbul (OA)
 - 3.1 Approval of minutes
 - 3.2 Matters arising from the minutes not covered in the agenda
4. Policy Matters (ID)
 - 4.1 Council Responsibilities
 - 4.2 Statutes and Bylaws
 - 4.3 Web casting
5. Review of Technical Commissions proposals (ID)
 - 5.1 Formation of Working Groups
 - 5.2 Symposia
 - 5.3 Working Group Meetings
6. Review of Council Strategy (ID)
 - 6.1 Review of discussions in Istanbul
 - 6.2 Initiatives in Africa
7.
 - 7.1 Congress Plans (CJ)
 - 7.2 Congress Contract
8. ISPRS Membership (OA)
 - 8.1 Report on status of Ordinary, Associate, Sustaining and Regional Members
 - 8.2 Status of defaulting Members
 - 8.3 Recruitment

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9. ISPRS Publications (OA)
 - 9.1 Journal
 - 9.2 ISPRS Bulletin, Highlights
 - 9.3 Archives
 - 9.4 Book Series
 - 9.5 Home Page
 - 9.6 Orange Book
 - 9.7 Silver Book
 - 9.8 Blue Book, database
 - 9.9 Brochure, Flyer, Poster and Banner
10. Financial Affairs (SM) (Fin Comm. Chair)
11. Foundation (JT)
12. ISPRS Committees
 - 12.1 ISAC
 - 12.2 IPAC
 - 12.3 CIPA
 - 12.4 ICORSE
13. Forthcoming Meetings (ID)
14. Relations with International and other Organizations (ID)
 - 14.1 CEOS
 - 14.2 United Nations
 - 14.3 ICSU
 - 14.4 IEEE
 - 14.5 GEO
 - 14.6 IUGG
 - 14.7 ION
 - 14.8 JBGIS
 - 14.9 GeoUnions
 - 14.10 IPY
 - 14.11 eGY
 - 14.12 OICC
15. Review of Decisions and Actions on Council (OA)
16. Reports from Council (All)
17. Other Business
18. Next Council Meeting
19. Close

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1. Opening

ID opened the meeting and thanked Shunji Murai for hosting the meeting. He welcomed the participants and stressed the importance of the discussions which would cover the setting up of working groups and the budget for 2005.

2. Approval of Agenda

The agenda was revised to add minor items. The revised agenda is that given above.

3. Review of previous Council Meeting in Istanbul

3.1 Approval of minutes of the Council Meeting in Istanbul 04

OA reviewed the minutes and they were accepted with minor changes.

3.2 Matters arising from the minutes not covered in the agenda

There were no discussion items on this point

4. Policy Matters

4.1 Council Responsibilities

A list prepared for this purpose was discussed and with the input of the Joint Meeting's discussions the list was reviewed.

4.2 Statutes and Bylaws

A brief oral report prepared by EB was discussed and it was decided that to invite Lawrence Fritz, as chair of the Honorary Members Committee, to prepare proposals for changing the Bylaws relating to Honorary members;

4.3 Web casting

A brief report prepared by EB was discussed and it was noted that Web casting could be applied to

- Opening and closing ceremonies and
- Plenary sessions at the Congress,

Which some people cannot attend.

5. Review of Technical Commissions proposals (ID)

5.1 Formation of Working Groups

All TCPs had made some adjustments to the proposals made in September and which had been reviewed by Council. WGs in TC I-VI were largely complete subject to some minor adjustments to ToR's and officers. WGs in TCs VII and VIII needed more work and this should be complete by 17th December. It was decided that any WGs without all officers and ToR's on this date would not be approved. The final ToRs and officers would be sent to OA who would compile them into the Silver Book. Those WGs which were complete are approved by Council and TCPs were authorised to inform WG Chairs accordingly and put the details on their website.

5.2 Symposia

A list of Commission Symposia is given in the attached document Annex 2. All symposia were approved subject to final dates from TCs IV, V, VI, VII, and VIII. The TCPs were instructed to proceed with the organisation.

5.3 Working Group Meetings

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A list based on the TCPs proposals and prepared by OA was discussed. It was generally agreed that meetings on similar topics should be combined.

6. Review of Council Strategy

6.1 Review of discussions in Istanbul

The report prepared by ID was discussed and it was generally accepted, and the following actions agreed, **OA** to search for historical files (GA decisions, pictures etc) and in this context to put an advertisement in Highlights to ask people to send historical material to the Headquarters and/or to contact ITC for historical material.

6.2 Initiatives in Africa

EB gave a very detailed report about the Status of Geo-Sciences in Africa and proposals about the role of ISPRS in this continent. The following actions were agreed; to use the EIS newsletter for information transfer to Africa; to seek possibilities to organize workshops in this continent (possibly with FIG or IAG); to respond to Africa GIS 2005 to organize sessions and discuss this possibility with TCPs.

7.

7.1 Congress Plans (CJ)

CJ gave a detailed presentation about the Congress Preparations and Council noted that the Chinese Society has set up a Committee for Congress Preparations and some officers have been assigned to specific tasks in the Committee. Council members noted that the Organizing Committee has set 3-11 July 2004 as the dates for the Congress, which is a good time interval before the start of the Olympic Games.

CJ raised the issue of having peer-reviewed papers at the Congress and Council members explained their opinions on pros and cons of this issue.

7.2 Congress Contract

The Congress contract submitted before the Istanbul Congress to the bidders for the 2008 Congress has been analyzed by the Chinese Member Association and CJ declared that they are ready to sign the contract. It was decided that **CJ** investigates the alternatives for the Third Party Liability Insurance and prepares the final version of contract, including group rates and sign it.

8. ISPRS Membership

8.1 Report on status of Ordinary, Associate, Sustaining and Regional Members

8.2 Status of defaulting Members

8.3 Recruitment

OA gave a report on the current status of memberships. According to the most recent decisions:

- 9 active, 2 inactive, a total of 11 AsM.
- 85 active, 1 inactive and 6 suspended, a total of 92 OdM
- 12 active, a total of 12 RgM
- 58 active, 3 inactive, 13 stopped, a total of 74 StM

According to this information there were 164 active, 6 inactive, 13 stopped and 6 suspended members.

Council approved admission of the following Sustaining Members:

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- Erdem Emi (Turkey) Cat C
- Topol Software (Czech Republic) Cat D

The Council discussed the definitions used for the membership status in the database and they agreed that these definitions did not clearly express their status.

OA suggested inviting Rachel Peled and Prof. Ammatzia Peled to Istanbul in order to discuss membership status and the other problems about the database.

OA suggested collecting related information about the participants obtained from the ISPRS supported meetings and add them into ISPRS Database.

9. ISPRS Publications

9.1 Journal

EB gave a report about the ISPRS Journal, the newly appointed Editor-in-Chief, 1 the Associate Editors and a newly formed Journal Advisory Board. A list of potential members of the Editorial Board is added as Annex 3 to this minute. The Council pointed out the importance of the Journal in the academic world and emphasised that every measure should be taken to secure its quality and adequacy.

9.2 ISPRS Bulletin, Highlights

OA gave a report about the newly signed contract with the GITC for the production of the ISPRS Bulletin Highlights and the new policy of distribution of the Bulletin to the recipients. The Council Members expressed once again their concerns about the high costs for the hardcopy production and distribution. It was decided that; **OA** to investigate and report latest to the JM2005 about the future distribution policy of the ISPRS Highlights.

9.3 Archives

OA pointed out the necessity of using uniform guidelines in the preparation of Archives and explained the distributed example pages for the Workshop and Symposia Hardcopy Archive Cover Pages.

OA distributed the newly agreed Contract with GITC for Sale of Archives and drew attention to the fact that a certain number of hardcopy and CDs of the Archives should be sent to GITC after every ISPRS sponsored event.

9.4 Book Series

Noting the importance of the Book Series it was decided that the Book Series Editor should be replaced and Paul Aplin was nominated as Book Series Editor.

9.5 Home Page

OA and FR gave a brief report about the Home Page and OA explained that in the near future the outlook of the Home page will be the same as the publicity materials and there will be a coordinated work with ISPRS HQ and FR.

9.6 Orange Book

Noting the importance of the Orange Book it was decided that; **CJ** to update and prepare the new Authors' Guide and Presenters' Manual and distribute at JM2005 for discussion

9.7 Silver Book

Noting the importance of the Silver Book for the management of Society it was decided that OA to prepare in the early 2005 the Silver Book and distribute.

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9.8 Blue Book, database

As the Blue Book is a management device of the Society it was left to OA to publish it in the coming years.

9.9 Brochure, Flyer, Poster and Banner

OA gave a brief explanation about the newly published Brochure, Flyer, Poster and new Banners of the Society.

10. Financial Affairs (SM)

ID noted that the Chair of the Financial Commission had been invited to attend the meeting but at the last moment had been unable to come because of illness.

SM introduced the budget for 2005 and was commended for the clear presentation of the information. SM noted that most benefit could come from chasing arrears from StMs. Council discussed the proposals and made the following decisions:

- It would be necessary to have deficit budget in 2005,
- Approved €17500 as a one off payment for production of an ISPRS video
- Approved a SwFr200 000 no interest loan for 3 years, to the ISPRS Foundation.

11. Foundation (JT)

JT gave a summary of development relating to the Foundation since the Congress. There had been little activity.

Council had already discussed a donation/loan to the Foundation and approved a loan of SwF200 000.

It was decided that all Council members to make comments on adding a surcharge to ISPRS events to JT by the end of January

12. ISPRS Committees

12.1 ISAC

ID and OA had met Armin Gruen in Zurich and discussed the future of ISAC. It was agreed that the number of representatives from each constituency be reduced from 5 to 4 and also that the Chair should obtain advice from non-members of ISAC when appropriate.

ISAC should be involved in decisions at an earlier stage, and maybe invited to Council Mtgs which involve science issues. It was also important that Council react to advice and acknowledge input.

12.2 IPAC

Ray Harris had advised Council that no changes were required in membership except to replace Alain Baudoin as he is now a TCP. Gerard Begni was approved as a replacement.

12.3 CIPA

It was agreed that Yutake Takase from Japan be invited to be the ISPRS representative on the CIPA Board.

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12.4 ICORSE

There were no new issues for ICORSE but it was noted that TCVII and TCVIII would be attending the ISRSE programme committee in St Petersburg and that several members of Council would attend the Symposium.

13. Forthcoming Meetings (ID)

The presence of ISPRS at forthcoming meetings was discussed and consequently a list of meetings requiring Council Attendance was prepared.

14. Relations with International and other Organizations (ID)

14.1 CEOS

ID reported on the recent CEOS Plenary in Beijing.

14.2 United Nations

Council discussed the invitation from OOSA to be represented on the Action Team on GNSS and decided that there was insufficient interest for ISPRS to justify additional resources.

14.3 ICSU

Information was tabled on the ICSU Grants programme, International Polar Year (IPY) and electronic Geophysical Year (eGY). These had been discussed at the Joint Meeting.

14.4 IEEE

OA tabled information on IEEE-GRSS Technical Committees, and noted that TCPs had been encouraged to look for opportunities to collaborate. ID would seek an opportunity to meet the IEEE-GRSS President.

14.5 GEO

ISPRS would join GEO and ID will attend GEO-6.

14.6 ION

JT had been in contact with ION and a MoU draft is waiting for approval by the ION Board.

14.7 JBGIS

ID would attend the next meeting in April 2005.

14.8 OICC

A letter from OICC was tabled, suggesting ISPRS take part in a pilot project to support and monitor urban development in Egypt. Council had no funds for this but ID would continue the discussion with OICC.

15. Review of Decisions and Actions on Council (OA)

A list of Actions from the previous period was discussed and reviewed at the meeting.

16. Reports from Council (All)

Reports of the Council Members on their activities in the past 2 months were presented.

17. Other Business

There were no other items to be discussed and ID thanked the Council Members for their contributions and reminded the very urgent business matters arising from this meeting

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18. Next Council Meeting

Next Council Meeting is in Zurich at 12(early arrival)-15(late departure) May 2005

19. Close

ID closed the meeting and thanked Shunji Murai once more for hosting this meeting.