

**ISPRS Council Meeting**  
**Istanbul, 30 September – 2 October 2004**

**Attendees**

President	Ian Dowman (ID)
Secretary General	Orhan Altan (OA)
Congress Director	Chen Jun (CJ)
First Vice President	John Trinder (JT)
Second Vice President	Manos Baltasvias (EB)
Treasurer	Stan Morain (SM)

**AGENDA**

1. Opening (ID)
2. Approval of Agenda (ID)
3. Review of previous Council Meetings in Bursa and Istanbul
4. Actions of Council (ID)
  - 4.1 Continued actions from the previous Council
  - 4.2 Council responsibilities
  - 4.3 IPAC & ISAC
  - 4.4 Publications: contracts and editors
  - 4.5 Archives and GITC contract
5. Review of Technical Commission Plans (ID)
  - 5.1 Working Groups
  - 5.2 Dates, locations and themes of Symposia, tutorials and other ISPRS meetings
  - 5.3 Distribution of WG's on a National Basis
  - 5.4 Guidelines for the Paper Submission and Presentation in ISPRS sponsored meetings
  - 5.5 Other Matters
6. Exchange of views from Council. (Council)
 

A brain-storming session about the role of the Council, the contributions that each member can make and perceived innovations and developments that should be made in the next 4 years.
7. Congress (Council)
 

Lessons learned from Istanbul Congress (Abstract and Paper submissions, Technical Program, Technical and Poster Sessions and Attendance, Registration, Exhibition, Opening and Closing Ceremonies, Awards Presentations, Social Program, General Assembly, National Reports, Congress Book, other issues...)

8. ISPRS Membership (OA)
  - 8.1 Ordinary Members
  - 8.2 Associate Members
  - 8.3 Regional Members
  - 8.4 Sustaining Members
9. ISPRS Publications
  - 9.1 ISPRS Journal (EB)
  - 9.2 ISPRS Bulletin, including Calendar, Editorials and distribution (OA)
  - 9.3 Brochure and new display panels (OA)
  - 9.4 Home Page (OA)
  - 9.5 Book Series (JT, ID)
10. ISPRS Committees
  - 10.1 CIPA
  - 10.2 ICORSE
11. Financial Affairs (SM)
  - 11.1 Handover to new Treasurer
  - 11.2 Financial Commission
  - 11.3 ISPRS Headquarters' Management
12. Relations with International and other Organizations
  - 12.1 ICSU
  - 12.2 CEOS
  - 12.3 GeoUNIONS
  - 12.4 MoU with ION
  - 12.5 Electronic Geophysical Year 2007-2008
  - 12.6 World Conference on Physics and Sustainable Development
  - 12.7 JBGIS
  - 12.8 IIF
13. Other Business
14. Next Council Meeting
15. Close

## **MINUTES**

### **1. Opening**

ID opened the meeting and noted that this would be first of this four year period and expressed hope for a fruitful cooperation. He thanked OA for hosting the meeting.

### **2. Approval of Agenda**

The agenda was revised to add minor items. The revised agenda is that given above.

### 3. Review of previous Council Meetings in Bursa and Istanbul

OA reviewed both sets of minutes and the minutes are accepted with the changes below.

- CMBur 2. The action on the Geospatial Workforce Development should be dropped. The resignation of El Salvador should be accepted.
- CMBur 8 Foundation: Council raised the issue of using available funds in the forthcoming period and it is decided that;
- the UN funds,
  - Scientific Initiative Money,
- Should be operated by the Society.

### 4. Actions of Council

#### 4.1 Continued actions from the previous Council

ID reported on the list of continued actions from the previous council and it was decided that OA completes this list with CMBursa and CMIOIst actions.

**Action OA** to complete the action list

#### 4.2 Council responsibilities

The list of council responsibilities was discussed and decided, according the specialization and location of Council Members. The representatives of the 'passive' organisations were not considered and will be reviewed at the next meeting.

#### 4.3 IPAC&ISAC

Council noted that both committees had played a useful role in the past four years and it was decided to continue with the same chairs, but however to remind, especially the ISAC chair, to form the committee in such a way that it represents also members who are not directly related with ISPRS activities but coming from neighbouring areas. Alain Baudoin and Wolfgang Förstner should be replaced as members of IPAC and ISAC as they are newly elected TCPs for the coming period.

#### 4.4 Publications: contracts and editors

Council noted the contracts for Book Series, Journal and Highlights. It was decided that a book of papers from the Istanbul Congress would now be too late to be useful. Therefore this should not be proceeded with. It is noted that the Associate Editors would receive total of 4000Euros per annum.

#### 4.4 Archives and GITC contract

SG should have all responsibility for the Archives and therefore he has to be familiar with the management. SG also has to get used to handle the Data Base

### 5. Review of Technical Commission Plans

Council reviewed the proposal received from TCPs for the formation of Working Groups and made a number of recommendations to be passed back to the TCPs. These are summarised in the table at Annex I.

## 6. Exchange of views from Council.

Council held a lengthy discussion on the future policies and strategies to be followed for the next four years, based on a discussion paper prepared by ID. The main points from the discussion are incorporated into a draft strategy paper at Annex II.

## 7. Congress

OA gave a presentation about the questionnaire distributed at the Congress and the evaluation of it. The questionnaire was filled by 289 participants and it shows the satisfaction of congress participant in almost every items of the congress organization. Therefore Council thanked OA for organizing this successful event.

## 8. ISPRS Membership (OA)

### 8.1 Ordinary Members

### 8.2 Associate Members

### 8.3 Regional Members

The number of Ordinary, Associate and Regional Members remained unchanged since the Congress.

### 8.4 Sustaining Members

Council approved the following applications:

DSM GEODATA LIMITED	Cat: D
SEPRET Ingenieurs Conseils S.A.R.L.	Cat: D
BAE Systems	Cat: B

## 9. ISPRS Publications

### 9.1 ISPRS Journal

Council noted that the new Editor in Chief will begin at the beginning of the New Year as will new Associate Editor's. It was desirable that the waiting time for the preparation and publication of issues will be reduced in the next few years.

### 9.2 ISPRS Bulletin, including Calendar, Editorials and distribution (OA)

OA explained the results of the Highlights questioner ire evaluation.

Although only 25 persons have replied to, this questionnaire

47% want to receive it in paper form only

27% want electronic form on web with email notification of contents.

26% want electronic form by email

92% believe that it is the best form of communication between the society and its members

And an average of 5 people read the single copy received

Respondents also proposed that articles on interesting topics should be in Highlights.

OA noted that the workload on the SG to edit Highlights might be heavy, and that this should be kept under review.

MB raised the issue, also raised in an email from the FinCom Chair to Council, concerning the high cost of highlight production. Considering the fact that this issue has been discussed many times in the previous Council meetings and that the contract with GITC has been signed it was decided to wait for two years until the mid of 2006 for action.

The following responsibilities were distributed among Council and TCP's for regular input

ISSUE	EDITORIAL	Technical Commissions Pages
December 04 .....	SG	
March 05 .....	CD	CommI - CommVI
June 05 .....	1VP	CommII - CommIV
September 05.....	2VP	CommIII - CommV
December 05 .....	TR	CommVII- CommVII
March 06 .....	PR	CommI - CommVI
June 06 .....	SG	CommII - CommIV
September 06.....	CD	CommIII - CommV
December 06 .....	1VP	CommVII - CommVIII
March 07 .....	2VP	CommI - CommVI
June 07 .....	TR	CommII - CommIV
September 07.....	PR	CommIII - CommV
December 07.....	SG	CommVII – CommVIII
March 08 .....	CD	All Technical Commissions
June 08 .....	PR	

The distribution policy for Highlights was discussed and Council agreed to implement the policy discussed at the CM in Bursa. It was important that an accurate list was available and ID would write to Members about this.

### 9.3 *Brochure and new display panels*

OA showed the sketches of the new brochure and explained his views about the ISPRS display panel. It was decided that two copies of the panel should be produced in order to make it easier for Council members to use it on different occasions.

### 9.4 *Home Page*

OA explained his views about the homepage it was decided the ID, OA and MB meet at the beginning of November in Zurich for further discussions.

### 9.5 *Book Series*

After reviewing the results achieved in the last months it was decided that MB should review the activities of the Book Series Editor and report to Council in Chang Mai.

## 10. ISPRS Committees

### 10.1 CIPA

Council noted the good progress in the activities of CIPA in the past in undertaking one of the important tasks of ISPRS. Council decided to ask to the CommV President to represent ISPRS on the CIPA Board or else nominate someone else.

**Action ID** to invite Hans-Gerd Maas to join the CIPA Board

### 10.2 ICORSE

Council noted the insufficient and uncoordinated cooperation with the ICORSE and the Technical Commissions of ISPRS and therefore decided to request ICORSE to coordinate with Commissions VII and VIII and especially to invite TCPVII and TCP VIII to join the program committee

## 11. Financial Affairs

### 11.1 Handover to new Treasurer

SM reported that he has begun to work with the DB given by Ammatzia Peled during the Congress and there are no changes in the financial aspects from the draft Budget prepared by the previous Council. The Council members are reminded about the Document of "The Council Members Spending Policy" and it was decided that Council members should send their budget for the next year to SM in order for him to update the 2005 Budget.

### 11.2 Financial Commission

Financial Commission has prepared a document about the future role of this commission and after some discussion it is decided to invite the Financial Commissions Chair to the next CM

**Action ID** to invite the Financial Commissions Chair to the next CM

### 11.3 ISPRS Headquarters' Management

OA explained that two nearly full time personnel has been recruited in the Headquarters to help the SG for Administrative Works and he pointed that the expenses for this will be within the budget set by the previous Council.

## 12. Relations with International and other Organizations

### 12.1 ICSU

All council members noted the importance of ICSU for the Society and the possibility of obtaining some funds for Scientific Initiatives.

A letter had been received from INSAP (International Network for the Availability of Scientific Publications) which is working with ICSU, inviting ISPRS to consider using ISAP to distribute ISPRS Journals to developing countries. Council decided that this was not necessary at the moment.

### 12.2 CEOS

All council members noted that CEOS is one of the key umbrella organisations of satellite business and the importance of Comms I & VII & VIII role in the activities of this organisation

### 12.3 *GeoUNIONS*

ID gave a report on the GeoUnions Meeting held in Boulder and it was decided that ISPRS representatives should be nominated to the task teams. It was also noted that ISPRS had been asked to form an additional task team, possible on Geodata. AP had suggested an alternative team on Polar Science, led by Bea Csarho. ID and SM would follow this up.

### 12.4 *MoU with ION*

ID reported that ISPRS had been invited to sign an MoU with IoN, which is the US Institute of Navigation. Council decided that this was worth doing, but that the draft MoU provided by IoN was too lengthy. It was decided to sign a MoU with ION and JT would handle this.

### 12.5 *Electronic Geophysical Year 2007-2008*

In order to activate the relations with sister societies it was decided that TCPs should be informed about this activity and that this should be discussed at the next JM.

### 12.7 *JBGIS*

The minutes of the meeting in Istanbul were tabled and discussed. JT questioned whether ISPRS should be represented at all the meeting and that the value of the meetings was questionable. No conclusion was reached on this.

### 12.8 *International Industry Forum*

JT updated Council on this initiative which had been proposed by CEOS. Due to the rapidly changing situation in the area of commercial satellites, it had not been possible to progress this activity.

### 12.8 *Strategic Research Institute (SRI)*

SM reported that he had attended the meeting of the SRI in Denver and that he had made some useful contacts.

## **13. Other Business**

It is noted that the ISPRS Istanbul Congress Data base is in possession of the Society and can be sold to other organisations with a price of 250USD. ID noted that this could not be done from UK due to data protection legislation. OA said that there was no such problem in Turkey.

## **14. Next Council Meeting**

Council members noted the table of future CM and JM dates and decided to consider various possibilities in order to minimise the travel efforts

Next Council Meeting is in Chiang Mai between 21-25 Nov 2004

## **15. Close**

ID closed the Council Meeting with thanks to members and OA for hosting the CM in Istanbul