

AGRICULTURE

Crops - Livestock

GUIDELINES FOR CONTRIBUTORS TO THE *HANDBOOK OF TEXAS ONLINE*

The following guidelines are intended for contributors writing about Texas agriculture. The guidelines should be considered suggestions and not constraints. Explanations and descriptions may vary somewhat at the writer's discretion.

The *Handbook* is meant to serve as the principal reference work for all significant aspects of Texas studies and is encyclopedic in scope. All entries should be concise, factual, informative, authoritative, and fully documented.

Entries generally fall into three categories with 1) overview articles providing a general summation of an industry such as crops and livestock, 2) industry articles developing specific production or agribusiness areas (such as *cotton, rice, poultry*, etc.), and 3) individual entries relating to specific farms, animal breeds, businesses, and other enterprises (e.g., *Guernsey Cattle, Texas Farm Products, Inc., Houston Fat Stock Show*, etc.).

- I. History and Development
 - A. Origins of the industry
 - B. Patterns of growth
 - C. Important developments or phases
 - D. Special nature or characteristics of cultivation or industry

- II. Locale
 - A. Distribution of crop, livestock, or industry
 - B. Changes in location
 - C. Relevant geographic or climatic conditions

- III. Current Status
 - A. Production patterns
 - B. Volume of production
 - C. Value of crop or product (2000 or 2005)
 - D. Markets

- IV. Bibliography and notes

Each entry in the *Handbook* appears over the author's name. We believe that every article will be considered a standard source of information for decades. Because we know that our contributors share our desire to adhere to the most rigorous scholarly standards, we have adopted the policy of checking all factual material to be printed in the new edition. This means that we need specific footnotes, with complete publication information, for all of the facts in an article. We regret the inconvenience which this causes, but only by this double check can we be assured that each entry will be the credit to its author that we wish it to be. Furthermore, the extra effort will ultimately save our small staff hundreds of hours and will earn the heartfelt gratitude of our research assistants.

A brief bibliography should be included with each article. We encourage contributors to list primary as well as secondary sources. The list of works should be highly selective; if possible, it should include recent works of fundamental importance which can lead a reader to further publications, as well as the location of major archival collections.

Please send 2 DOUBLE-SPACED copies of each manuscript. We would prefer to have the entries submitted by email to brett.derbes@tshaonline.org or by mail to the address below on a CD or flash drive in one of the following formats: Word 97 or later (.doc) or for MAC users, Rich Text Format (.rtf).

All articles become the copyrighted property of the Texas State Historical Association when they are received. They will be edited. The association retains the right of disposition of all manuscripts.

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