



**UNITED NATIONS  
SYSTEM  
STAFF COLLEGE**

## **UNITED NATIONS SYSTEM STAFF COLLEGE (UNSSC)**

### **STATUTE<sup>1</sup>**

#### **Article I**

##### **Establishment**

The General Assembly of the United Nations, by adopting the present statute, establishes the United Nations System Staff College as from 1 January 2002 as an institution for system-wide knowledge management, training and continuous learning for the staff of the United Nations system, aimed in particular at the areas of economic and social development, peace and security and internal management of the United Nations system.

#### **Article II**

##### **Objectives**

1. The Staff College shall serve as a distinct system-wide knowledge-management and learning institution, with a view to fostering a cohesive management

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<sup>1</sup> Approved by UN G.A. 55<sup>th</sup> Session, 2001, Agenda Item 97 and amended by ECOSOC Substantive Session 27 July 2009, Agenda item 15 (Resolution 2009/10).

culture across the United Nations system. It shall provide strategic leadership and management development for international civil servants with a view to strengthening collaboration within the system in areas of common organizational responsibility; increasing operational effectiveness; enhancing cooperation with States Members and observers of the United Nations, the specialized agencies, regional organizations, non-governmental organizations and civil society; and developing a more cohesive system-wide management culture.

2. The Staff College shall carry out its activities on the basis of the needs expressed by the agencies of the United Nations system and in close cooperation with training and learning institutes and similar bodies within the United Nations system. It may also collaborate with relevant entities outside the system.

### **Article III**

#### **Location**

The Staff College shall be located in Turin, Italy.

### **Article IV**

#### **Governance**

1. The Staff College shall have a Board of Governors composed of individuals selected amongst the staff of the member organizations of the Chief Executives Board (CEB). The CEB, through its High Level Committees on Management and Programmes shall establish a procedure to recommend to the Secretary-General

individuals to serve as Board Members. The selection shall take into account the need to have a broad representation of various communities of interest within the UN system, such as learning and training specialists; managers in charge of priority areas as identified by the CEB; human resources management and personnel policy experts; as well as representatives serving in UN field operations.

2. The Secretary-General shall appoint a maximum of 9 individuals to serve on the Board of Governors, in addition to the *ex-officio* members.

3. Members of the Board of Governors shall serve for a two-year term. The term of a member of the Board may be renewed for an additional year.

4. Board members shall be at the Director level or above. The CEB Secretary, the Director of the Staff College, and the Executive Director of the United Nations Institute for Training and Research (UNITAR) shall serve as *ex-officio* members of the Board.

5. The Board of Governors shall be chaired by the Deputy Secretary-General (DSG). The Deputy Secretary-General may designate any member of the Board to chair a session on his/her behalf.

6. The Board shall meet at least once a year and shall adopt its own rules of procedure, which shall be consistent with the provisions of the present statute.

7. The Board shall be responsible for:

- (a) Formulating general policy for the activities of the Staff College;
- (b) Considering the work programme and budget, on the basis of proposals submitted by the Director of the Staff College.
- (c) Considering ways and means of enhancing the financial resources of the Staff College with a view to ensuring the effectiveness and continuity of its operations;
- (d) Evaluating the activities of the Staff College and their impact and reporting thereon to the Chief Executives Board;
- (e) Submitting an annual report to the Chief Executives Board.

8. The Board shall establish an expert technical review panel to advise on the development of the activities of the Staff College, in order to contribute to the enhancement of programmatic and methodological expertise. The technical review panel shall be composed of experts who shall be selected by the Board to serve for periods not exceeding 3 years.

9. The Secretary-General, in his capacity as Chairman of the Chief Executives Board, shall submit a biennial report to the Economic and Social Council on the activities of the Staff College.

## **Article V**

### **Director and staff**

1. The Director of the Staff College shall be appointed by the Secretary-General after consultation with the Chief Executives Board in the light of criteria recommended by the Board.

2. The Director shall be responsible for the management of the Staff College and accountable for its results in accordance with directives issued by the Board. The Director shall in consultation, as appropriate, with the technical review panel, inter alia:

- (a) Submit the work programme and budget of the Staff College to the Board for its consideration;
- (b) Oversee the execution of the work programme and budget of the Staff College;
- (c) Submit to the Board annual and ad hoc reports on the activities of the Staff College and the execution of its work programme;
- (d) Manage the staff of the Staff College in accordance with the Staff Regulations and Rules of the United Nations and the terms of the present statute;
- (e) Coordinate the work of the Staff College with that of related organs of the United Nations system and of relevant institutions outside the system;
- (f) Negotiate such arrangements, including those with Governments, as may be appropriate with a view to offering and receiving services related to the activities of the Staff College;

(g) Seek appropriate funding for the implementation of the work programme of the Staff College;

(h) Accept, subject to the provisions of article VII below, voluntary contributions to the Staff College.

3. The staff of the Staff College shall be appointed by the Director on behalf of the Secretary-General, under letters of appointment signed by him or her, and limited to service with the College. The staff shall be responsible to the Director in the exercise of their functions.

4. The terms and conditions of service of the Director and the staff shall be those provided for in the Staff Regulations and Rules of the United Nations, subject to such administrative arrangements as are approved by the Secretary-General in his capacity as Chairman of the Chief Executives Board.

5. The Director and the staff of the Staff College shall be officials of the United Nations within the meaning of Article 105 of the Charter of the United Nations.

## **Article VI**

### **Associate Fellows and Consultants**

1. The Director may designate a limited number of well-qualified persons to serve as associate fellows of the Staff College. Associate fellows shall be permitted to pursue their work at the College and shall be expected to provide advice and assistance in matters related to the work programme of the College.

2. Associate fellows shall be designated for a fixed period in accordance with their qualifications and with the criteria and procedures established by the Director and approved by the Board. Associate fellows shall be neither staff members of the Staff College nor consultants or officials of the United Nations.

3. The Director may arrange for the services of consultants for special assignments in connection with the work programme of the Staff College.

## **Article VII**

### **Finance**

1. The Financial Regulations and Rules of the United Nations, as well as the financial procedures of the United Nations, shall apply to the financial operations of the Staff College.

2. The Staff College shall have a biennial budget approved by the Board. A core portion of this budget shall be met by the members of the CEB in accordance with the cost-sharing formula decided upon by the CEB.

3. The Staff College may also receive voluntary contributions from Governments, intergovernmental organizations and foundations and other non-governmental sources.

4. The Director may accept contributions on behalf of the Staff College, provided that no contribution for a specific purpose is accepted if the purpose is inconsistent with the purposes and policies of the College and the Financial Regulations and Rules of the United Nations. Contributions that may directly or indirectly involve an immediate or ultimate financial liability for the College may be accepted only with the approval of the Board, after consultation with the Controller of the United Nations.

5. The Staff College shall organize courses and other activities related to its mandates on a fee basis.

6. The Director of the Staff College shall prepare budgets on a biennial basis. The budget shall show separately the core portion of the budget and projected income and expenditures in respect of voluntary contributions. The Director shall submit the proposed budget to the Board at least six weeks before the session of the Board at which it is to be considered.

7. The Board shall consider the proposed budget and seek approval by the Chief Executives Board for any changes related to the contributions of participating agencies. The budget, as approved by the Board, shall be forwarded to the participating agencies. The United Nations shall bill the agencies for their share of the core budget.



8. The funds of the Staff College shall be kept in a separate account to be established by the Secretary-General in accordance with the Financial Regulations and Rules of the United Nations.

9. The funds of the Staff College shall be administered solely for the purposes of the College. The United Nations shall perform all necessary financial and accounting functions for the College, including acting as custodian of its funds, and shall prepare and certify its biennial accounts.

10. The Director may enter into commitments only if the total amount of such commitments does not exceed the core portion of the budget and the amount of voluntary contributions received.

11. The Staff College shall be subject to audit by the United Nations Board of Auditors in accordance with the Financial Regulations and Rules of the United Nations.

## **Article VIII**

### **Administrative support**

The United Nations shall provide the Staff College with appropriate administrative support. The College shall reimburse such support at a level that shall be determined from time to time in consultations between the United Nations and the Board.

## **Article IX**

### **Status and authority**

1. The Staff College, as part of the United Nations, shall enjoy the status, privileges and immunities provided for in Articles 104 and 105 of the Charter of the United Nations, the Convention on the Privileges and Immunities of the United Nations<sup>2</sup> and other international agreements and United Nations resolutions relating to the status, privileges and immunities of the Organization.

2. The Staff College may, under the authority of the Director, enter into contracts with organizations, institutions or firms for the purpose of carrying out its programmes. The College may acquire and dispose of real and personal property and may take other legal action necessary for the performance of its functions.

## **Article X**

### **Amendments**

Amendments to the present statute may be made by the Economic and Social Council on the recommendation of the Chief Executives Board.

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<sup>2</sup> Resolution 22 A (I)